



## **2020-2021 Catalog**

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**Volume 29**

**April 2020**

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### **Southeastern Free Will Baptist Bible College\***

P.O. Box 1960 Wendell, NC 27591

Phone: 1-919-365-7711 Admissions Toll Free: 1-888-847-3922

Web Site: [www.sfwbc.edu](http://www.sfwbc.edu) E-Mail Address: [info@sfwbc.edu](mailto:info@sfwbc.edu)

**\*D.B.A. Southeastern Free Will Baptist College**



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This catalog does not constitute a contract between Southeastern Free Will Baptist College and its students on either a collective or individual basis. It represents the school's best academic, financial, and social planning at the time of its publication. After the catalog has been printed, modifications sometimes occur in areas such as course offerings, curriculum descriptions, student life, and financial obligations (i.e., tuition and fees); therefore, Southeastern Free Will Baptist College does not assume a contractual obligation with students for the contents of this catalog.

## A PERSONAL WORD FROM THE PRESIDENT

Welcome to Southeastern's Catalog. More than likely, you are here because you are searching for God's will for your life. I believe that you have come to the right place to find direction. We exist to guide people in knowing and doing God's will. We will equip you to live wisely.

Southeastern Free Will Baptist College exists to develop servants for ministry in the local church. Our local churches are in regular need of pastors, assistant pastors, ministry wives, youth and music ministers, and Christian school teachers. If your burden is missions, and you have a vision to one day plant a church in the United States or on a foreign field, Southeastern can help you develop the skills to do so.

Our goal as a Christian college is to help you find your place in God's vast field of service. Southeastern provides the kind of atmosphere where Christians can search for and find the will of God for their lives. This atmosphere involves being taught by godly professors who love their students, counsel them, and pray with them. Our unique atmosphere also places students around others whose hearts' desire is to find God's will for their lives, to serve Him, and to advance His kingdom.

Allow me to make one final observation. Our chapel services are defined by passionate, anointed preaching. The Apostle Paul states in Titus 1:3, "But [God] hath in due times manifested his word through preaching." God speaks to our hearts (reveals His will to us) through the anointed preaching and teaching of His holy Word. As our students have commented, "Chapel is awesome!"

If you have questions after browsing our catalog, feel free to e-mail or call us. We will be more than pleased to help you. We feel that Southeastern College is an excellent choice for those who desire to find God's will for their lives and who want to receive the training that will help them serve Jesus Christ effectively.

A handwritten signature in black ink that reads "Nate J. Ange". The signature is written in a cursive style with a large initial "N".

*President Nate Ange*

# **BOARD OF DIRECTORS**

## **Indefinite Members**

**Nate Ange, President**  
Pastor, Landmark FWB  
9011 Chapel Hill Rd.  
Cary, NC 27513

**Scott Coghill**  
Pastor, New Life FWB  
2911 Old Cherry Point Rd.  
New Bern, NC 28560

**Jeff Jones, Chairman**  
Pastor, Hilltop FWB  
10212 Fayetteville Rd.  
Fuquay-Varina, NC 27526

**Curtis Linton**  
Pastor, Cornerstone FWB  
7770 N. Whirlpool Dr.  
Sperry, OK 74073

**Gene Williams, Vice  
Chairman**  
Parkers Chapel FWB  
2241 Old Pactolus Rd.  
Greenville, NC 27834

**Lee Patrick**  
Pastor, First FWB  
2624 W. Palmetto Street  
Florence, SC 2950

**Tim Rabon, Secretary**  
Pastor, Beacon Baptist  
2110 Trawick Rd.  
Raleigh, NC 27604

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## **Rotating Members**

**Josh Baer** (until 2021)  
Pastor, Cramerton FWB  
426 Woodlawn Ave.  
Cramerton, NC 28032

**Christian Powell** (until 2022)  
Pastor, Faith FWB  
1200 West Grantham  
Goldsboro, NC 27530

**Mike Cash** (until 2021)  
Pastor, East Valley FWB  
2160 N. Power Road  
Mesa, AZ 85215

**Noah Taylor** (until 2023)  
Pastor, Evergreen FWB  
910 Hoback St.  
Erwin, TN 37650

**Terry Hinds** (until 2022)  
Pastor, Emmanuel FWB  
129 Southwood Drive  
Wabash, IN 46992

## **MISSION STATEMENT**

The purpose of Southeastern Free Will Baptist College (SFWBC) is to train men and women for church-related ministries.

## **MISSION RATIONALE**

Southeastern exists to train men and women for church-related ministries which are distinctively Free Will Baptist in doctrine and fundamental in practice.

Students choosing to attend SFWBC do so, we hope, because our program is more "ministry-oriented" than "career-oriented." It is our intention to prepare our students for a variety of church-related ministries such as the following:

- Pastors
- Associate pastors
- Evangelists
- Missionaries
- Christian school teachers
- Youth pastors
- Church musicians
- Office personnel

In the process of offering this specialized training, we desire to emphasize the following:

- Strong local churches
- Biblical pastoral authority
- Soul-winning
- Revival
- Christian schools
- Home and foreign missions
- High academic standards with an emphasis on practical application

# **INSTITUTIONAL LEARNING OUTCOMES** **(ILOS)**

(The ILOs support the Mission Statement of the College.)

1. Demonstrate knowledge in the areas of Bible doctrines and teachings, as well as, biblical philosophy.
2. Apply knowledge in practical ways in their field of study.
3. Engage in thinking critically, biblically, and with a Christian worldview as exhibited in research, writing, and speaking.
4. Effectively communicate the gospel for the purpose of carrying out the Great Commission of Jesus Christ.
5. Demonstrate knowledge of human culture from the perspective of a Christian worldview.

## **PHILOSOPHY OF EDUCATION**

SFWBC is dedicated to preparing Christian men and women for Christian living and the ministry. The College operates under a biblical philosophy of education which is Christ-centered, founded in the truth of a triune personal God, revealed through creation, the person and work of His Son, Jesus Christ, and the inspired, infallible, inerrant Word of God. As a Christian educational institution, SFWBC is committed to providing an educational opportunity where the Christian worldview is emphasized as both a basis for thinking and a pattern for living. The College is committed to developing believers to maturity in Christ.

SFWBC holds to the principle that the teaching/learning process involves the whole person. This includes developing the students' knowledge, values, and skills that will enable them to fulfill God's will for their lives. In light of this SFWBC recognizes the necessity of a faculty consisting of regenerated individuals who are in close communion with God and a student body intent on a devotion to the Lord.

# **ETHICAL VALUES AND STANDARDS**

These things we hold dear:

- We value a "conservative" philosophy of dress, music, and entertainment.
- We value a Christian worldview that permeates all our disciplines.
- We value a theological education that is orthodox in doctrine, fundamental in application, and true to our Free Will Baptist doctrine.
- We value a thorough preparation for our students for a lifetime of ministry.
- We value academic excellence and scholastic integrity among our students and our faculty.
- We value an atmosphere of Biblical preaching and instruction that helps the students in their passion to live for and be like the Lord Jesus Christ.
- We value an education philosophy that teaches not only the theoretical but also the practical.
- We value an environment that promotes spiritual growth and transformation (Eph. 3:16-19).
- We value globally accessible theological education (Matt. 28:19-20).
- We value on-going institutional quality and improvement (Col. 3:23-24).
- We value personal soul-winning and global evangelization.
- We value self-discipline in our students and faculty.
- We value the Christian school as an extension of the home and are committed to training quality teachers for this ministry.
- We value the local church ministry model as taught in the New Testament and teach it diligently to our students.



## STATEMENT OF FAITH

- I. **Trinity:** We believe there is but one true and living God whose essence is spirit and who exists in a Trinity of equal persons—the Father, the Son, and the Holy Spirit—and that they are each equal and infinite in their being, power, glory, and attributes.
- II. **The Father:** We believe that God the Father is the First Person of the divine Trinity who is absolute in His deity possessing all the attributes of deity and equal with the Son and the Holy Spirit.
- III. **Jesus Christ:** We believe in the absolute deity of Jesus Christ our Lord and that He shares equally in all the attributes of deity with the Father and the Holy Spirit. We believe in His virgin birth, in His perfect and sinless humanity, in His miracles and in their literalness, in His substitutionary, satisfactory, propitiatory, atoning death on Calvary, in His bodily resurrection, in His ascension to the right hand of the Father, in His present intercessory ministry, and in His personal return for the Church.
- IV. **Holy Spirit:** We believe in the absolute and full deity of the Holy Spirit, the Third Member of the blessed Trinity, who is equal with the Father and the Son. It was the Father who gave His Son, the Son who gave His life, and it is the Holy Spirit who today gives spiritual life to those who believe in Christ. He indwells the believer and empowers him and Christ's Church for service giving the various gifts to the members of the body of Christ to aid the Church in accomplishing the Great Commission.
- V. **Scriptures:** We believe that holy men of old wrote the Bible as they were moved (literally “being borne along”) by the Holy Spirit (II Pet. 1:21), which harmonizes with II Timothy 3:16, which teaches that all Scripture is inspired (literally “God breathed” or “breathed out by God”). This means that the Holy Spirit so superintended the writers of the Holy Scripture that, although they utilized their own vocabularies and experiences, they wrote the very exact message God intended without any omission, addition, or error which means that the Bible is theologically, historically, scientifically, and geographically correct since the Holy Spirit is incapable of erring. Being plenary

verbally inspired by the Holy Spirit guarantees the infallibility and inerrancy of the Bible in every area in which it speaks and makes it the highest authority and guide for the believer.

**VI. *Salvation:*** We believe in salvation by grace totally apart from any human merit. Salvation is bestowed by a gracious God upon unworthy man conditioned solely upon his faith in Jesus Christ and His finished work on Calvary (Eph. 2:8-10; Jn. 3:16).

**A. *God's Offer of Salvation:*** We believe that the atonement of our Lord was unlimited, that Jesus died for the sins of the whole world and therefore offers salvation to the whole world (Jn. 3:16; I Jn. 2:2; I Tim. 2:4; II Pet. 3:9). We believe that the atonement of Jesus was sufficient for all but efficient only for those who believe. We believe that the atonement is limited only by man's unbelief and not by an arbitrary decision on God's part to save some and to reprobate the rest of mankind to Hell.

**B. *God's Choice of Who Will Be Saved:*** We believe in conditional election, that, according to I Peter 1:1-2, God chose from the masses of mankind those who would be saved on the basis of His foreknowledge of their faith. We believe that God's foreknowledge was based on His omniscience and that in His omniscience He knew who would believe and those He elected or chose to save. (We recognize that there are some who try to distort election on the basis of a foreknowledge of faith into election by merit. If election on the condition of faith is election by merit, then salvation on the condition of faith is also salvation by merit or works.)

**C. *Man's Response to God's Gracious Offer:*** We believe in resistible grace, that an individual can say no to the convicting power of the Holy Spirit and be forever lost. We believe that when God extends a call to salvation, it is a legitimate call both to the elect and to the non-elect, and that the non-elect refuse because of their own personal unbelief or rebellion and not because God refuses to enable them to believe because they were not ones whom He chose to be saved. We believe that every

individual who receives the call of the Gospel also receives a divine enablement to believe.

**D. *Depravity:*** We believe in total depravity, that a man is born dead in trespasses and sin, and that apart from the divine enablement of the Holy Spirit, man, left to his own, will never and can never repent and believe. We believe that all men born since Adam are born with a natural inclination toward sin and not toward God and righteousness, that as Adam fled in the Garden from God, unregenerate man still flees a loving and pursuing God. We believe that although man is born dead in trespasses and sin and that the image of God in man is marred, he is still in the image of God, mentally, volitionally, and emotionally. The image of God in man is marred, but not destroyed.

**VII. *Security of the Believer:*** We believe that the Word of God teaches the security of the believer, that God will keep securely in His hand (Jn. 10:25-30) those who are trusting in Jesus but offers absolutely no hope for that person who is not trusting in Christ (I Pet. 1:5). The link that unites God and man is faith (Jn. 3:16). The security of the believer is based upon a continuous faith in Jesus Christ (Col. 1:21-23; Jn. 3:16; Heb. 3:12-13). We believe that the Scriptures present the possibility of an authentic believer ceasing to believe (I Jn. 2:24; Heb. 3:12-13) but not the probability (Heb. 6:9). We believe that apostasy is committed by willful unbelief and is without remedy (Heb. 6:4).

**VIII. *New Birth:*** We believe that all men are born with a depraved nature and are sinful by nature and by choice and as such are alienated from God, born dead in trespasses and sin. We believe that this condition can be reconciled only by the new birth, which is a work of regeneration wrought by the Holy Spirit (Jn. 3:5-6; Ti. 3:5), conditioned upon a man's personal faith in the atoning work of Jesus on Calvary as sufficient payment for his sins (Eph. 2:8-10).

**IX. *Resurrection:*** We believe in future bodily resurrection of the believer, at which time he will receive a resurrected glorified body, and that the new body will be joined with the soul so that the child of God will spend eternity to

come as a body/soul being. We likewise believe that the unbeliever will be resurrected with a body and soul which will forever suffer in the torments of Hell.

- X. **Judgment:** We believe in the future Judgment Seat of Christ at which time the believer will stand before Christ and be judged and rewarded for the deeds done in the body whether they be good or bad (II Cor. 5:10). We also believe in the Great White Throne Judgment for the unsaved, where their lives will be reviewed and judged according to their works which will determine the degree of their punishment in the eternal flames of Hell (Rev. 20:11-15).
- XI. **Devil:** We believe in the existence of a literal, personal, evil, and malicious being called Satan or the Devil who led a rebellion against God at some point before creation and was cast out of heaven along with the angels (demons) who followed him. He and his demonic hordes seek to tempt men to sin and thereby doom them to eternity in the fires of Hell. His doom and that of mankind who follow him has been pronounced as the lake of fire where he will one day be banished and shut up forever.
- XII. **Church:** We believe in the local church as God's autonomous, self-governing, divinely-ordained institution for this age, whose head is Christ (Eph. 5:22-23; Col. 1:18) and whose life and vitality are produced by the regenerating indwelling presence and power of the Holy Spirit. We believe that the Great Commission (to evangelize and edify) is still the great task of the Church today (Matt. 28:18-20). We believe that the individual local church is the highest spiritual authority on earth outside the Christian home and that all other para-church organizations or institutions exist by the authority granted by the local church or cooperating local churches, and that their only right of existence is as they ultimately aid the Church in fulfilling the Great Commission.
- XIII. **Pastor:** We believe that the pastor, as the under-shepherd, is to lead his flock as he is led by Christ through His Word (Acts 20:28). He is not to lord over God's heritage but to lead by example (I Pet. 5:2-3) and as a servant (Matt. 23:11). The sheep (as a whole or in part) are never told to lead themselves: that is the under-shepherd's task. We believe that the pastor is to work in

cooperation with his church board but is never to be subservient to the board yet recognizing that “in the multitude of counselors there is safety” (Prov. 11:14).

**XIV. *Creation:*** We believe in the literal historicity of the Genesis account of God’s creating this earth and man in seven literal twenty-four hour days, of man’s early home in the Garden paradise, of his fall by eating the forbidden fruit, of his spiritual death and depraved nature resulting from this rebellion, and of his expulsion from the Garden.

**XV. *Human Sexuality:*** We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between one man and one woman. We believe that any forms of sexual immorality—including homosexuality, lesbianism, bisexuality, incest, fornication, adultery, and pornography—are sinful perversions of God’s gift of sex. We believe that God disapproves of and forbids any attempt to alter one’s gender by surgery or appearance (Gen. 2:24; Gen. 19:5; Gen. 26:8-9; Lev. 18:1-30; Rom. 1:26-29; I Cor. 5:1; I Cor. 6:9; I Thess. 4:1-8; Heb. 13:4).

We believe that the only Scriptural marriage is the joining of one man and one woman (Gen. 2:24; Rom. 7:2; I Cor. 7:10; Eph. 5:22-23).

## **NON-DISCRIMINATORY POLICY**

Southeastern Free Will Baptist College admits students of any race, color, national or ethnic origin, and sex to all the rights, privileges, programs, and activities generally accorded or made available to the students at the College. It does not discriminate on the basis of race, color, national or ethnic origin, and sex in administration of its education policies, admission policies, scholarship and loan programs, or athletic and other school administered programs. Because of religious beliefs, Southeastern Free Will Baptist College reserves the right to maintain student educational and behavioral employment requirements consistent with its Christian mission and Christian philosophy of education.

## ACCREDITATION

Southeastern Free Will Baptist College is affiliated with the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434-525-9539; e-mail: info@tracs.org], having been awarded **Candidate status** as a Category II institution by the TRACS Accreditation Commission on **April 24, 2017**. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

## EXCEPTIONS TO POLICIES

Any proposed exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Dean of Students, financial issues to the Business Manager, and academic issues to the Academic Dean.

## ADMISSIONS

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### **GENERAL REQUIREMENTS**

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**Planning Suggestions for High School Students:** High school students are encouraged to take the ACT (act.org; school code 4327) or SAT (collegeboard.com; school code 3776) in the Spring of their junior year and then apply to Southeastern early in their senior year. (See “Procedures” on p. 12.) In January of the high school senior year, it is recommended that students file the Free Application for Federal Student Aid (FAFSA) form (fafsa.ed.gov; school code 042740). Receipt of financial aid is dependent on acceptance for admission. Grants are generally awarded by March each year for the Fall and by October for the Spring. These grants are dependent on the FAFSA score and filing date.

**High School Graduation:** Applicants for degree programs must have graduated from high school or have an equivalent General Education Certificate (GED) offered by the State Department of

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\*Highlighted changes indicate a change from the printed catalog.

Education. Southeastern recognizes that some students graduate from a homeschool or nontraditional high school program. These students must submit a transcript of completed coursework to be evaluated on an individual basis by the Admission Officers. If this requirement is not met, a student may be allowed to enroll as a Special Student upon approval from the Administration.

**Academic Entrance Requirements:** All incoming freshmen must submit ACT or SAT scores to the Office of the Registrar. Although there is no set minimum score for admission, an applicant's score must indicate an ability to perform satisfactorily on the college level. Students who either have a high school GPA lower than a 2.00 or have an ACT composite score lower than an 18 will be admitted on academic **monitoring**. SAT scores will be converted to an ACT-equivalent score. Applicants who do not submit either an ACT or SAT score are subject to being placed on academic **monitoring** and may be required to pay for and take an administered ACT test on campus once the semester begins.

**Character and Testimony:** Southeastern Free Will Baptist College is a distinctively Christian college, established for the purpose of training Christians for the service of their Lord. Therefore, each applicant must submit a written statement affirming a personal faith in Jesus Christ. Three references are also required, including one from the student's pastor who can testify to the student's faith and Christian character. Relatives of the student are disqualified as a person of reference.

**Procedures:** Submit applications online through the college website.

1. Go to [www.sfwbc.edu/apply](http://www.sfwbc.edu/apply) to begin the application process.
2. Pay the application fee (\$50.00 non-refundable) and submit the form.
3. Complete the remainder of the application process by logging into Populi, our student management system.
4. In Populi, you will submit the following:
  - Academic Information\*
  - Background Information\*
  - Emergency Information Statement\*
  - Pastor Reference Form\*
  - Spiritual Information\*
  - Statement of Agreement\*

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\* Highlighted changes indicate a change from the printed catalog.

- Current Photo
- Two References

5. Also, submit the following to the college office:

- Immunization Form\*
- High School Transcript or GED\*\*
- SAT/ACT Scores\*\*\*
- Medical Form\*\*\*\*

\*These items must be received by the college office before a student can be accepted as a student and admitted to class. All other items must be submitted in an expedient manner and are required for continued enrollment.

\*\*If this requirement is not met, a student may be allowed to enroll as a Special Student.

\*\*\*Students who either have a high school GPA lower than a 2.00 or have an ACT composite score lower than an 18 will be admitted on academic **monitoring**. Applicants who do not submit either an ACT or SAT score are subject to being placed on academic probation.

\*\*\*\*If a medical form is not received, the student will be required to submit the form before the second semester of enrollment.

**Dormitory Students:** Dorm students are required to take 9 credit hours.

**Residency Requirements:** To be in residence academically means to take courses for credit at Southeastern. Note the following requirements:

- 1) If a student transfers hours into a major, the student must complete 12 semester hours in the major field at Southeastern. The department chair or program coordinator will determine which of these 12 semester hours are required.
- 2) At least the final **25%** of the credit hours of a baccalaureate degree program, or the final **25%** of the hours of an associate degree program, must be completed in residence in order to receive a degree from the College. In special situations, a limited number of these credit hours can be earned through transfer as determined by the department chair or program coordinator expressed in writing to the Registrar.

**Off-Campus Students:** All students are expected to be dormitory students except those students who meet one of the following



situations:

- Married students
- Single students who are at least 23 years old (Exceptions to this criterion may be granted for students who are 22 years old and in their fifth year of college.)
- Single students under 23 years of age who live with their immediate families or legal guardians

***Transfer Students:*** Students wishing to transfer from other colleges must have all transcripts from each college or university sent directly to Southeastern. Only when the official transcript is received will the awarded transfer credit(s) be given. It is expected that transfer students be in good standing with the institution they last attended. The transfer of credits is subject to the following limitations:

- 1) Courses from institutions accredited either regionally or nationally by the Council for Higher Education Accreditation (CHEA) may be eligible to receive transferred credit.
- 2) The Office of the Registrar will inspect transcripts and award credit where appropriate.
- 3) Appeals of transfer credit must be submitted in writing to the Registrar. Upon receipt, the Registrar, the chair of the major department, and the Academic Dean may award the requested credit.
- 4) Courses need to be fundamentally equivalent in content and level to Southeastern's courses.
- 5) No credit will be given for transfer courses in which a grade lower than a C was earned.
- 6) All students who wish to transfer an English course equivalent to EN 101 or EN 102 must demonstrate competence on an English Proficiency Exam.
- 7) Any courses from an unaccredited college must be verified by examination or by probationary residence. The student must complete the first 24 credit hours of coursework with at least a 2.00 GPA to satisfy the requirements for probationary residence. No more than 30 hours of unaccredited college credit will be allowed to transfer in. Any appeals to this policy must be submitted in writing to the Registrar. Upon receipt, the Registrar, the chair of the major department, and the Academic Dean may award the requested credit.
- 8) Academic credits will not be transferred from a known degree mill as defined by CHEA (chea.org).

- 9) An enrolled student must acquire approval by the department chair or program coordinator for any course taken at another institution and intended to fulfill the requirements of a degree from Southeastern. For the appropriate forms, students may contact the Office of the Registrar. If no prior permission has been given for the taking of a course at another institution, the course in question may not be allowed to be transferred in for credit.
- 10) At least the final 25% of the credit hours of a baccalaureate degree program, or the final 25% of the credit hours of an associate degree program, must be completed in residence in order to receive a degree from the College. In special situations, a limited number of these credit hours can be earned through transfer as determined by the department chair or program coordinator expressed in writing to the Registrar.
- 11) Transfer students in any classification may apply for admission, but it is rare for a student to transfer and complete degree requirements in one year.

**Transcript Requests:** Graduates and students who have officially withdrawn and have satisfied all financial obligations with the College can request the Office of the Registrar to issue their official transcripts. Transcript copies are \$5 each.

**Credit by Examination:** High school students may receive up to 15 semester hours of credit through the College Level Examination Program (CLEP) and the Advanced Placement Examination (provided the grade is 3 or better). Interested students should contact their high school principal or the Office of the Registrar for details.

**Credit for Life Experience:** A limited number of courses are now available through "Credit for Life Experience" which is done in compliance with the guidelines of the Council on Adult and Experiential Learning (CAEL). Requirements for completion include a documented portfolio. The granting of such credit hours is predicated upon the matriculation and full enrollment of the student and the completion of residency requirements.

**Recruiting Compliance:** The Director of Development is responsible for assuring compliance with institutional policies

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\* Highlighted changes indicate a change from the printed catalog.

which apply to all employees and agents who do any recruiting activities.

## **FINANCIAL INFORMATION**

Application (non-refundable).....\$50.00

### **Academic Fees**

Registration..... \$150.00 per semester\*

Tuition

12-18 hours.....\$4755.00 per semester

1-11 hours..... \$395.00 per semester hour

Each hour above 18..... \$300.00 per semester hour

Audited courses.....\$197.50 per semester

Summer/Online..... \$300.00 per semester hour

### **Student Fees**

Activity (per semester).....\$75.00

Yearbook (per year).....\$90.00

ID (per year).....\$5.00

Post Office Box Rental (per semester).....\$10.00

Technology (per semester).....\$130.00

Administrative (per semester).....\$55.00

Class Dues (per semester).....\$25.00

### **Dormitory Fees**

Room (per semester).....\$1195.00\*\*

Board (per semester).....\$1125.00\*\*

Micro-Fridge (per semester).....\$40.00

### **Miscellaneous Fees**

Key Replacement.....\$15.00

Society Fee.....\$50.00

Graduation Application.....\$75.00

Late Graduation Application.....\$20.00

Late Registration (additional).....\$20.00

Drop/Add (per class change).....\$5.00

Applied Music (per private applied music class).....\$200.00

Practice Room (per private or class applied music class) ..\$25.00

Returned Check.....\$20.00

Transcript.....\$5.00

Late Payment (Payments due on the 1<sup>st</sup>, late after the 5<sup>th</sup>).\$25.00

Summer/Online Registration.....\$50.00

Technology Fee (Summer/Online).....	\$50.00
Room Deposit .....	\$200.00
Directed Teaching (senior education majors) .....	\$150.00
Teaching Art & Music Class .....	\$40.00
Credit by Examination (applied to tuition if test is passed) .	\$50.00
ACT Testing Fee (optional).....	\$55.00
Alumni Dues (optional in senior year).....	\$30.00

*\*\$75 for returning students who register during pre-registration*

*\*\*Dorm students are required to take 9 hours. Students permitted to live off campus must meet the criteria provided in the Off-Campus Students section of this catalog (see General Requirements).*

**NOTE 1:** *Students with accounts 45 days in arrears may not be allowed to attend classes.*

**NOTE 2:** *Married couples are eligible for a scholarship equal to ½ of the tuition cost for the one who is registered for the lowest number of hours if the other spouse is full time.*

**NOTE 3:** *A 5% tuition discount is applied for those who pay the entire semester's estimate of total cost before the semester begins.*

**NOTE 4:** **This is not an exhaustive list of fees and may change as needed.**

**Terms:** The College offers credit hours for three separate terms during the year: Fall semester, Spring semester, and Summer semester. Refer to the calendar at the back of this catalog for specific semester dates. Southeastern requires that payment or payment arrangements be made for any and all services provided prior to the beginning of each semester in which a student is enrolled. Failure to honor financial obligations to the College may result in collection efforts and/or dismissal.

**Books:** Students are required to obtain the textbooks needed in the various courses. Textbooks may be purchased in the college bookstore. Library copies are for library reference and do not serve as textbooks for the course. Textbook payments will not be included in the down payment amount. Textbook charges must be paid in full at the time of purchase from the college bookstore. No textbooks will be added to the students' accounts unless approved by the Business Office.

**Jobs:** A limited number of students are employed for college related work. Students desiring work should contact the Administration Office.

**Credit Card Payment:** The College accepts payments for such items as tuition, room, board, books, extension courses, and fees by Visa, MasterCard, Discover, and American Express. Payments can also be made directly in Populi, the school management

program. Each student has a username and password to access account information in Populi.

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## **STUDENT REFUNDS AND RETURN OF FUNDS FOR COMPLETE WITHDRAWALS FROM THE COLLEGE**

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The refund policies listed below describe the financial obligations of students who withdraw from classes after the official beginning of a semester. Students are advised to read these refund policies carefully to determine which apply to their specific circumstances.

**NOTE:** Refunds for student aid or scholarships will not be distributed to the student unless his/her account balance is zero. Forms for withdrawal from the College are available in the Office of the Registrar.

**A. REFUND POLICY FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE NOT DVA OR TITLE IV AID RECIPIENTS (See “B” below for DVA recipients and “C” for definition of Title IV Aid Recipients):**

**Room and Board:** Student will be charged through the school month of departure. Any payments beyond that will be refunded.

**Tuition:** All tuition fees beyond \$5 per class will be refunded up to the “drop class” deadline. No tuition will be refunded after the “drop class” deadline. No other refunds will be made.

No refunds will be made after the refund period except as stipulated for enrollment of DVA or Title IV recipients.

**B. REFUND POLICY FOR DVA STUDENTS:**

The following refund policy will be applicable to persons enrolled under the provisions of Title 38, U.S. Code as amended: The amount charged to the persons for tuition, fees, and other charges for a portion of the course will not exceed the approximate pro rata portion of the tuition, fees, and other charges that the length of the completed portion of the course bears to its total length.

**C. REFUND REGULATIONS FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE TITLE IV AID RECIPI-**

## ENTS:

Any student receiving Federal Title IV funds will be subject to the following policy regarding return of Federal Title IV funds:

- The College and the student will be required to return to the federal aid programs the amount of aid received that was in excess of the aid “earned” for the time period the student remained enrolled.
- The percentage of the semester completed is the percentage of aid earned. This percentage is calculated by the number of days the student attended divided by the number of days in the payment period (i.e., semester). For example, if a student withdrew on the 20th day of a semester 107 days in length, the student would have only earned 19% of the aid he received ( $20/107=0.19$ ).
- Students who remain enrolled through at least 60% of the payment period (semester) are considered to have earned 100% of the aid received and will not owe a repayment of Federal Title IV grant funds.
- If the College returns funds to the Title IV aid program, any student(s) involved may owe the College charges that were originally paid at the time of disbursement. Students may also be required to return funds released to them for personal expenses.
- Unearned Title IV funds will be returned within 45 days of the date the school determined the student withdrew. (Special rules apply to Post-Withdrawal Disbursements; see below.) Monies returned to the Title IV aid programs will be applied first to loans to reduce the loan debt of the student and/or parent borrower. (The calculations will be made using the R2T4 form provided by the U.S. Department of Education.) The school will also notify the student, by mailing a copy of the notice to the lender, that the funds have been returned on his or her behalf.
- Post-Withdrawal Disbursements are determined through the use of the R2T4 form and the Post-Withdrawal Disbursements Tracking Sheet provided by the U.S. Department of Education. Title IV grant funds must be distributed within 45 days of the date the school determined the student withdrew. The disbursement of any loan funds requires the notification of the student within 30 days and acceptance by the student within 180 days of the withdrawal date determined by the school.

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## **REFUND POLICY FOR DROPPING A PORTION OF YOUR SCHEDULE AFTER CLASSES BEGIN**

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Changes in schedules until the “last day to add classes” on the school calendar in any semester will result in full charges for courses added. Changes in schedules until the “last day to drop classes” on the school calendar in any semester will result full refund for courses dropped less \$5 per course. No refunds for dropped courses will be made after this time.

### **STUDENT REPAYMENTS OF THE OVERPAYMENT (UNEARNED) OF TITLE IV FUNDS**

- The student is obligated to return any Title IV overpayment in the same order that is required for schools. The institution will notify the student within 30 days of withdrawal when he or she has received an overpayment of Title IV funds.
- In the notification the school will inform the student that:
  - (1) The student owes an overpayment of Title IV funds.
  - (2) The student’s eligibility for additional Title IV funds will end if the student fails to take positive action by the 45th day following the date the school sent or was required to send notification to the student.
  - (3) There are three positive actions a student can take to extend his or her eligibility for Title IV funds beyond 45 days: repay the overpayment in full to the school, sign a repayment agreement (maximum of 24 months), or the student may sign a repayment agreement with the College Financial Office.
- If the student fails to take positive action within the 45-day response period, the student’s overpayment will be reported to the National Student Loan Data System (NSLDS) and referred to borrower services for collection.
- Overpayments of less than \$50 are not subject to repayment.

# **FINANCIAL ASSISTANCE**

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## **FEDERAL AID INFORMATION**

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Financial aid programs at Southeastern Free Will Baptist College offer a variety of ways for almost every student to secure funds to attend college. The basic objective of the financial aid programs is to provide assistance based on financial need. Financial aid consists of funds awarded to help meet the student's educational expenses. There are several types of aid offered at SFWBC under federal programs.

Those who find financing their education a problem should seek information from the Financial Aid Office about student aid available through the following programs:

### **GRANTS:**

- Federal Pell Grants

### **SUBSIDIZED AND UNSUBSIDIZED DIRECT LOANS:**

- Federal Stafford Loan
- Federal Parental Loan for Undergraduate Students (PLUS)

### **EMPLOYMENT:**

- Federal College Work Study

Application for each program is made by first completing the Free Application for Federal Student Aid (FAFSA). The FAFSA application is available online at [fafsa.ed.gov](http://fafsa.ed.gov). A student must:

- Complete the form designating Southeastern Free Will Baptist College with Federal ID #04270 as the institution to receive the results.
- Complete an online interview with VFAO (Virtual Financial Aid Office) which can be accessed from the Southeastern Free Will Baptist website [sfwbc.vfao.com](http://sfwbc.vfao.com).
- Apply for loans if desired by contacting the Financial Aid Office for details or [studentloans.gov](http://studentloans.gov).

SFWBC will receive the results and will make a final determination of financial aid available to the student after receiving all requested documents.



**NOTE:** Eligibility for most financial aid is dependent on cumulative GPA. Failing classes may cause a student to lose eligibility for financial aid.

#### PREFERENCE DATES FOR APPLICATIONS

- March 1 for full academic year (or Fall semester only)
- October 15 for Spring semester

Because of the limited amount of funds in all aid programs, students applying by the above dates will be given first preference. Applicants submitting the required documents after these dates will be considered as funds are available. Federal Aid information and links can be found at [www.sfwbc.edu/financial-information](http://www.sfwbc.edu/financial-information).

### **VERIFICATION**

To ensure fair and accurate awarding of Title IV funds, federal financial aid regulations require that Southeastern Free Will Baptist complete the verification process on all selected applicants or up to 30% of its financial aid applicant pool. The verification process is required by the Department of Education. Southeastern Free Will Baptist carries out the verification process as required by the Department of Education. Other applicants will be selected on a case by case basis if we deem it necessary for accurate processing.

If you are selected for verification, you will be notified by our Financial Aid Office with instructions outlining the forms and documents, you will need to submit. Forms are also available in the Financial Aid office on our campus.

Once you are aware that you have been selected for verification, you will need to complete the forms as soon as possible and return them along with all other required documents to the Financial Aid Office. Failure to submit the forms in a timely manner may delay the processing of the application and therefore reduce the amount of aid that is available.

### **SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY FOR FINANCIAL AID**

To be eligible to receive financial aid, a student must demonstrate satisfactory academic progress as presented in this policy. The

student's entire academic record, whether receiving aid for each term of attendance or not, must be reviewed to determine if the student meets these Satisfactory Academic Progress policy standards. Therefore, final awards cannot be determined until final official transcripts are received by the Admissions Office for all transfer credits attempted. This policy is based on requirements set in place by the U.S. Department of Education, the North Carolina Board of Governors, and the academic standards of Southeastern Free Will Baptist College. Please note that the financial aid community defines *suspension* and *probation* in a manner different from that of the academic community. Financial aid awarded by the Southeastern Free Will Baptist College Financial Aid Office is affected by this SAP policy. To be best supported from the earliest stages of college life, any student with an identified learning disability should notify the assigned academic advisor upon initial enrollment.

#### **Undergraduate GPA (Qualitative Measure) Requirements:**

- **First and Second Year:** Students must earn a minimum 1.50 cumulative GPA.
- **Third Year:** Students must earn a minimum 1.75 cumulative GPA.
- **Remaining Year:** Students must maintain a minimum 2.00 cumulative GPA.

#### **Undergraduate Credit Hour Requirements:**

- Students must enroll in at least 12 credit hours per semester (or 24 credit hours for the Fall/Spring academic year), if amount of aid received is based on full-time enrollment.
- Students must enroll in at least 9 credit hours per semester (or 18 hours for the Fall/Spring academic year), if amount of aid received is based on three-quarter-time enrollment.
- Students must enroll in at least 6 credit hours per semester (or 12 hours for the Fall/Spring academic year), if amount of aid received is based on half-time enrollment.
- Student must enroll in at least 3 credit hours per semester (or 6 hours for the Fall/Spring academic year), if amount of aid received is based on quarter-time enrollment. Enrollment at this level makes a student ineligible for student loans.

**Undergraduate Completion Rate (Quantitative Measure) and Maximum Time-Frame Requirements:**

- Students must earn no less than 68% of attempted credit hours.
- Students must complete their degree program within 150% of the credit hours normally required to complete the degree program as published in the catalog for all Associate and Bachelor programs.
- At the evaluation point in which it becomes apparent that it is mathematically impossible for the degree to be completed within the maximum time frame, the student is no longer eligible for financial aid.
- The charts below are examples of the minimum progression requirement for most degrees offered at Southeastern Free Will Baptist College. If a student is in a degree program which requires more than the typical amount of earned credits, the progression will be calculated accordingly.

**Two-Year Certificate Minimum Progression Chart**

<b>Year</b>	<b>Hours Attempted</b>	<b>Minimum Earned</b>
One	24	17
Two	48	33
Three	72	49
Four	96	64

**Bachelor Degree Minimum Progression Chart**

<b>Year</b>	<b>Hours Attempted</b>	<b>Minimum Earned</b>
One	24	17
Two	48	33
Three	72	49
Four	96	64
Five	120	82
Six	144	98
Seven	168	115
Eight	192	130

Once students have earned their Bachelor’s Degree, they are no longer eligible for federal or state grant aid. They may still receive loans if they have not met the aggregate limit for their enrollment status. However, they must still meet the above SAP policy in order to remain eligible.

## **Grades Used in Determining Satisfactory Academic Progress**

Earned Credit Hours: Completed courses with a grade of A, B, C, D, and P will be counted toward Satisfactory Academic Progress calculations as credit hours earned.

Attempted Credit Hours: Grades of A, B, C, D, P, I, W, and F all count toward Satisfactory Academic Progress calculations as credit hours attempted.

### **Academic Variables That May Affect Your SAP Status:**

Incomplete Grades, Missing Grades, Failing Grades, Course Withdrawals: Courses with these grade designations all reduce a student's Completion Rate ratio, because they are counted as attempted, but not earned, credits. They also count in the calculation of the Maximum Time Frame measure of 150%. Incomplete grades and missing grades will all count as F in the GPA calculation at the time of SAP evaluation at the end of each academic year, thus possibly resulting in a suspension status until the issues are resolved.

Remedial Courses: Initially, courses with a zero-level designation (0) are all included in the calculations of GPA and Completion Rate for SAP purposes. As the student establishes an academic record beyond remedial course work, these courses will drop out of the calculation as they do not count toward the graduation GPA. Remedial courses are not included in the Maximum Time Frame calculation for SAP evaluation. A student can be enrolled in up to 30 credit hours of zero-level courses and be considered as enrolled full time for financial aid eligibility, as long as that student is officially accepted into an aid-eligible degree program. Successful completion of remedial courses is required in order to continue with the degree program and maintain financial aid eligibility. Any grade less than a C is not considered successful completion for remedial courses.

Transfer Credits: Students who have attended other colleges and universities are required to submit academic transcripts for all previously attempted coursework, even if no credits were earned. These transcripts are to be submitted to the Admissions Office and will be transcribed by the Registrar's Office as part of a permanent record. Once transfer credits are recorded, the Financial Aid Office will perform a SAP evaluation to determine eligibility for financial aid. For SAP purposes, only transferred

credits that apply to the current degree program will be included in the Completion Rate and Maximum Time Frame elements of the evaluation.

The exclusion of credits that do not apply to the current degree will be limited to a one-time review upon entering a degree program at Southeastern Free Will Baptist College. Any subsequent degree changes will not warrant a new degree review, and all coursework after the initial degree review will count for SAP evaluation. Multiple degree changes may cause a student to reach the Maximum Time Frame limit, thus causing a loss of eligibility before the student has earned a degree.

Changes in Major, Double Majors, and Minors: Students who change majors will have a SAP evaluation performed at the time of the change. Only previous coursework that applies to the new major will be considered for SAP Completion Rate and Maximum Time Frame elements. The exclusion of credits that do not apply to the new degree is limited to a one-time review upon entering the new degree program. Any subsequent degree changes will not warrant a new degree review, and all coursework after the initial degree review will count for SAP evaluation. Multiple degree changes may cause a student to reach the Maximum Time Frame limit, thus causing a loss of eligibility before the student has earned a degree.

Students who are planning to pursue a double major or pursue a dual degree should carefully plan their academic coursework with their academic adviser to ensure that they remain eligible for financial aid. The best approach is to complete the requirements for both majors/degrees simultaneously in the same semester. Once the requirements for one major/degree have been satisfied, the student will no longer be eligible for grant aid. Loans may still be available if a student has not met the aggregate loan limit.

Probationary Admittance: Students who are accepted conditionally into an eligible degree program due to late submission of documents or test scores or low test scores or low transfer GPAs will be eligible for financial aid for one semester. At the close of that semester, a SAP evaluation will be performed. If at that point, the student has provided the required documentation and/or has proven an ability to achieve acceptable grades in a chosen degree's coursework, that student will remain eligible for financial aid. Students with low incoming GPAs will continue to receive aid

in probation status, as long as they are making acceptable progress toward their degree and can reach the required Cumulative GPA within the Maximum Time Frame. If deemed necessary, a student may be placed on an academic plan to insure achievement of the minimum Cumulative GPA in order to graduate within the Maximum Time Frame. If the student is not making progress toward a chosen degree, that student will be placed on suspension and have the opportunity to appeal.

Repeated Courses: The U.S. Department of Education allows for a previously-passed course to be repeated for the purpose of improving the grade only once per course while still considering it eligible for aid as part of a student's full-time enrollment status. For example, a student enrolled in 12 hours with one 3 credit hour course being a repeat of a previously-passed course would be eligible for aid based on full time status. If that same course is repeated again as part of a subsequent 12 hour semester, the student would only be considered for aid at a three-quarter time rate for that semester. For this purpose, *passed* means any grade higher than an F. These repeated courses all count as attempted credit hours each time they are retaken, but only count as earned credits once. Therefore, they will reduce the student's Completion Rate ratio and count toward the calculation of the Maximum Time Frame measure of 150%. If the student withdraws from that repeat course, it will not count as the "one" allowed repeat of a previously-passed class, but will count as attempted and not earned. Using this option too often may result in failure to meet SAP and in suspension from aid.

Repeating courses that were previously failed will always count as part of a full-time enrollment status for aid eligibility and will always count in the calculations for GPA, Completion Rate, and Maximum Time Frame measure. Having to repeat a high number of courses may result in failure to meet SAP and a suspension of aid as explained in this policy.

Late Posted Grades or Grade Changes: A student who has appealed for a grade change will be required to submit a written request to have SAP recalculated after it has been confirmed that the Registrar's Office has posted the approved grade change to a transcript.

Audited Courses: Courses taken as audits never count in the SAP calculations. Also, they do not count toward hours attempted for enrollment status determination.

Second Bachelor's Degree Students: Students enrolled in a second bachelor's degree program are required to submit a Credit Summary and letter signed by an academic advisor which states how many hours and (projected) semesters are required to complete the second degree. These students are NOT eligible for Grant aid, but may still receive loan funds if they have not reached their aggregate loan limit.

**Coursework Not Eligible for Financial Aid:**

1. Courses taken by unclassified or special non-degree-seeking students
2. Correspondence classes
3. Courses taken by high-school students while concurrently enrolled in high school

**Suspension, Probation, Reinstatement, and Academic Plans:**

***NOTE: Financial aid probation and suspension are distinguished as different from academic probation and suspension as defined by the college academic community.***

Every applicant for financial aid will undergo a SAP evaluation at the end of each Spring semester to determine the status of academic progress. Each student will fall into one of these categories:

**1) Good Standing:** Status of a student making satisfactory academic progress in all elements of the SAP policy. Student receives financial aid if otherwise eligible according to U.S. Department of Education standards. To maintain Good Standing status, a student must meet the minimum GPA and Completion Rate requirements at the end of each Spring semester according to the policy stated earlier in this catalog.

**2) Financial Aid Suspension:** Status of a student who fails to achieve the minimum GPA and/or Completion Rate elements of this SAP policy; also status of a student for whom it has been deemed mathematically impossible to earn a chosen degree within the Maximum Time Frame. A student is not eligible to

receive any financial aid, including loans, because of failing to meet academic standards.

A student placed on Financial Aid Suspension has the opportunity to appeal the loss of Financial Aid eligibility. A student placed on Financial Aid Suspension will be sent a notification letter through the college e-mail account and be offered an opportunity to appeal to the Financial Aid SAP Committee.

Students can initiate the appeals process in the Financial Office by completing and submitting the Financial Aid Suspension Appeal Form and any supporting documentation. SAP appeals will be considered on a case-by-case basis where extenuating circumstances have prevented the student from meeting the SAP requirements. Documentation must include details of the extenuating circumstances and an explanation of how the circumstances have changed to now enable the student to meet the probationary terms. Appeals must be typed and must include an explanation from the student and one other person such as a doctor, clergy, family friend, or someone outside the immediate family who is familiar with the circumstances.

Appealable Circumstances: Circumstances that are unusual and clearly could impact a student's ability to meet SAP standards will be considered. Examples: Death of an immediate family member, student illness or accident that limits the student's ability to attend classes, divorce, natural disaster directly impacting the student, medical issues of an immediate family member that requires the student's care for an extended period of time.

**3) Financial Aid Probation:** Status of a student whose appeal has been granted. The student will be placed on probation and on an academic plan if deemed necessary. The student remains eligible for one payment period and will have a SAP evaluation at the end of that payment period. At that point, any students not meeting SAP or the requirements of their academic plan will again be placed on Financial Aid Suspension. Students who still feel that additional extenuating circumstances have limited their ability to meet SAP may appeal again.

**4) Reinstatement of Financial Aid Eligibility:** Status of students who have been placed on Financial Aid Suspension and choose not to appeal; also, status of students who enroll at their own expense despite having had their appeal denied. Such students



will be reinstated to eligibility for financial aid once they meet the requirements for Satisfactory Academic Progress.

**5) Hold for Grades:** Status of a student whose aid application for the upcoming year is received before the end of the current Spring term. The application will be held until Spring grades are reviewed. Students who fall into this category are as follows:

- Students who were on Financial Aid Probation for the current year.
- Students who were in good standing but did not meet the minimum GPA requirements after the current Fall semester.

Students will be notified after Spring grades are reviewed of any suspensions. Students found to be in good standing or placed on probation will be notified. These students may lose funds from the following programs: Tuition Waivers, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Perkins Loan, and Federal Work-Study because those funds had been awarded to other eligible students before Spring grades were available.

***General Requirements for All Scholarship Awards:*** In order to be considered for a scholarship, a student must maintain a minimum cumulative GPA as outlined in the “Classification of Students” section on p. 37. In addition, students must remain in good standing until the end of the term of a scholarship in order to keep the scholarship. Should a student leave or be asked to leave by the College before the year has passed, the scholarships may revert back to the respective scholarship funds for redistribution.

Should any scholarship create a credit balance, it will roll to the next semester as long as the student continues in good standing and has active account charges. Should a student leave with a credit balance from a scholarship, that credit amount will revert back to the scholarship fund for redistribution.

Matching scholarship amounts will be placed on a student’s bill, dollar-for-dollar, on the amount paid towards the bill up to the amount granted. Other college scholarships do not apply to the matching amount. Distribution of the matching funds usually occurs near the end of each month until the award is entirely paid out.

Payments arranged in the Business Office may alter monthly based on payments and scholarship amounts matched. Monthly

statements will reflect the current payment due for the next month and projected payments for months to follow.

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## RECURRENT SCHOLARSHIPS

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**NOTE:** *The following scholarships are automatically awarded according to specified requirements. Each eligible student may receive only one of these scholarships per semester—the largest one.*

**Children of Full-time Christian Workers:** \$825 per semester for the first four (4) years. A full-time Christian worker is defined as follows: a pastor, associate pastor, evangelist, missionary, and/or full-time Christian day school worker who is head of household and whose major source of income is the church or churches served. The eligible student must be a dorm student, must take at least 12 hours, and must maintain a minimum cumulative GPA as outlined in the “Classification of Students” section on p. 37.

**Most Outstanding Student:** \$750 per semester for the first two (2) years. The eligible student must be a dorm student, must take at least 12 hours, and must maintain a minimum cumulative GPA as outlined in the “Classification of Students” section on p. 37. The student is eligible for two consecutive years after high school graduation. Those selected must be in a graduating class of at least 10 students to qualify.

**Salutatorian:** \$375 per semester for the first two (2) years. The eligible student must be a dorm student, must take at least 12 hours, and must maintain a minimum cumulative GPA as outlined in the “Classification of Students” section on p. 37. The student must have had a minimum of a 3.25 grade point average on a 4.0 scale in high school. Those selected must be in a graduating class of at least 10 students to qualify.

**Valedictorian:** \$750 per semester for the first two (2) years. The eligible student must be a dorm student, must take at least 12 hours, and must maintain a minimum cumulative GPA as outlined in the “Classification of Students” section on p. 37. The student must have had a minimum of a 3.5 grade point average on a 4.0 scale in high school. Those selected must be in a graduating class of at least 10 students to qualify.

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## CONDITIONAL SCHOLARSHIPS

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**NOTE:** *The following scholarships, distributed as funds, are awarded according to availability, the requirements of each scholarship, and the decision of the Scholarship Committee.*

**College Ensemble:** This scholarship will be \$3,300 per semester for two semesters. Each member will be required to travel for the College for one calendar year. Requirements and tuition coverage are explained at the necessary audition held on campus as directed by the Music Chairperson.

**General Scholarship:** Based on availability of funds, this scholarship is given to those students who maintain a minimum cumulative GPA as outlined in the “Classification of Students” section on p. 37, have a financial need, and demonstrate a high level of dedication to their studies and Christian service.

**Kimberly Mischa Bevan Memorial Scholarship:** Monies from this fund will go to needy students who commit to serve the Lord in full-time Christian work, just as Mischa Bevan did. The “Mischa Bevan Story” along with a complete information packet is available upon request.

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## LOAN PROGRAMS

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**Danny Howell Memorial Loan & Oaklawn Loan:** These loans are available only to married students with financial need. A married student must take at least six (6) hours and maintain a C average to qualify. Available funding for these loans is subject to restrictions. Funding can be verified by the Business Office.

## STUDENT LIFE

**Campus Life:** Academic excellence and spiritual vigor combine to develop the total person. Emphasis on the personal relationship of the individual student with God forms the basis upon which a full and satisfying life can be built. This same emphasis places in proper perspective all of learning as well as all of life. Bible and missionary conferences, dormitory devotions, and chapel stimulate students to seek God’s will for their lives. This spiritual emphasis provides the help needed to develop spiritual maturity.

The guidelines outlined in the *Student Handbook* also seek to foster spiritual growth and development. The spiritual emphasis has one additional advantage: it improves the quality of all learning.

**Services and Christian Service:** Chapel is required of every student three days each week (depending on class and work schedules). Students are required to attend a like-minded church in the area, become involved in a specific ministry of that church, and actively participate in its evangelistic outreach. Prayer groups are required for dorm students, and they are available to off-campus students. Students also have the opportunity to participate in World Missions Fellowship which adopts a foreign or home missionary each semester to provide prayer, financial support, and encouraging correspondence. The College also promotes spiritual development through its Campus Revival, Missions Conference, Missions Retreat, and Spring Preaching Conference. These events are scheduled in the school calendar online and also announced by our promotional department. Each summer, the College sponsors mission trips to various locations both at home and abroad. Ministerial students have opportunities to preach on weekends in area churches. Internships are available to many ministerial students as a part of the academic program of the College. Many students also minister in churches across the nation by participating in the college choir and/or ensemble.

**Student Conduct:** All students of the College are expected to maintain the highest standards of moral conduct and concern for the well-being and rights of their fellow students. The College expressly forbids the following activities:

- Plagiarism and cheating (These offenses are considered serious enough to warrant a failing grade for any course in which they have been practiced; repeated offenses can result in the student's suspension or expulsion from the College.)
- Gambling
- Homosexual activity, sexual activity outside of marriage, and sexual harassment
- Use or possession of alcoholic beverages, non-prescription narcotics, hallucinogenic drugs, or any other illicit drug
- Use or possession of firearms or fireworks

The *Student Handbook* provides detailed statements of policies, procedures, and penalties relating to campus citizenship.

***Student Organizations:*** Students are required to participate with their designated class in the election of officers and deciding issues pertinent to the class. There are also opportunities for students to participate in Student Body, World Missions Fellowship, and Societies.

Additionally, students are encouraged to practice citizenship and leadership principles by participating in the Student Government Organization and appointing students from various classes to serve as representatives therein. The Student Government Organization, under the direction of the Academic Dean, meets monthly to discuss issues relating to student affairs, while striving to promote and uphold the biblical foundations, standards, and guidelines upon which the College was founded. Maintaining close contact with the students to monitor their feelings, needs, and goals, the Academic Dean then addresses any concerns with the College Dean. Along with voicing their opinions on matters of importance collectively through the Student Government, students also may provide input individually through a comment box. The Student Government Organization operates according to the *Student Government Policies and Procedures Manual*.

Various students also serve as Prayer Captains in their respective dorms. Each year, the Dean of Men and the Dean of Women recommend to the Dean of Students those residents who exemplify the qualities conducive to the College's overall mission. From these recommendations, the Dean of Students chooses Prayer Captains.

All students holding offices of leadership are required to attend the Leadership Summit prior to the beginning of the Fall semester each year.

***Academic Guidance:*** Every student is assigned to a faculty advisor whose mission is to assist the student in growth and development. This mission is accomplished through continuous and consistent personal contact which supports and encourages the student to complete the degree requirements and graduate on time. Thus, individual counseling is part of the guidance program and is available for the student regarding work, personal problems, religious experiences, or other matters.

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA):** FERPA affords students certain rights with respect to their education records:

- 1) The right to inspect and review the student's education records within 45 days of the day the College receives a request for access. Students should submit written requests that identify the desired record(s) to the Registrar, Dean, head of the academic department, or other appropriate official. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request has been submitted, that official shall advise the student of the correct official to whom the request should be addressed.
- 2) The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the Institution to amend a record that they believe is inaccurate or misleading. They should write the Institution official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the Institution decides not to amend the record as requested by the student, the Institution will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- 3) The right to consent disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to College officials with legitimate education interests. A College official is a person employed by the Institution in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the Institution has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student assisting an institution official or serving on an official committee, such as a disciplinary or grievance committee. An Institution official has a legitimate educational interest if the official needs to review an education record in order to fulfill a professional responsibility. Upon request, the

Institution discloses education records without consent to officials of another institution in which a student seeks or intends to enroll.

- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Southeastern Free Will Baptist College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is as follows:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5920

## ACADEMIC INFORMATION

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### GENERAL INFORMATION

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**Admission to Classes:** Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after the official registration day will not be permitted to attend class.

**The Bob L. King Library Information:** The two-story Library building is open Monday through Saturday, and digital resources are accessible 24/7. On the first floor, patrons can browse print resources on the shelves, work at designated tables, conduct group meetings, search the online catalog, and check out circulating items at the Circulation Desk. The campus community may access the Library digitally through Populi's Library link or through the Library link on the SFWBC homepage. Additionally, the Library provides access to a wide variety of online databases for Populi users through its LIRN Consortium membership. Resources through Gale (35 databases), ProQuest (74 databases), and Open Access (6 databases) give patrons access to 115 different databases to use for research, projects, and assignments.\*

**Student Achievement Information:** The assessment of student achievement measures utilized by the College includes retention rates, graduation rates, transfer-out rates, and job placement

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\* Highlighted changes indicate a change from the printed catalog.

rates. Our graduates do not take state or licensing examinations. The most recent reported measures show the following:

- Retention rate: 58%
- Graduation rate for undergraduate baccalaureate: 67%
- Transfer-out rate: 14%
- Job placement rate: 94%\*

**Grades and Quality Points:** Records of Progress are kept by this institution on veteran and non-veteran students alike. Progress records are furnished to the students, veterans, and non-veterans at the end of each scheduled school term. Records given to those students who have outstanding balances will be marked as “unofficial.”

All students (except those classified as Special) are expected to make academic progress which will allow them to complete their courses of study within a reasonable time.

**Grade Point Average (GPA):** The GPA is based on the grade point system. It represents the average number of grade points per hour earned by the student for a given term or number of terms. It is calculated by dividing the total number of quality points earned by the total number of semester hours for which the student has registered. The following scale indicates the equivalence of the letter grade earned in a course to the quality point assigned to that grade:

- **A** (90-100)—4 Quality Points.
- **B** (80-89)—3 Quality Points.
- **C** (70-79)—2 Quality Points.
- **D** (60-69)—1 Quality Point.
- **F** (0-59)—No Quality Points.
- **I** (Incomplete)—No Quality Points. Any Incomplete must be converted to a passing grade within one month of the date received, or it will be entered as an F.
- **P** (Passing)—Not computed in GPA; included in total hours earned.
- **WF** (Withdrawal with Failure)—No Quality Points; computed in GPA.

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- **WP** (Withdrawal while Passing)—No Quality Points; not computed in GPA.
- **AU** (Audit)—No Quality Points; not computed in GPA.

**Credit Hour Definition:** Southeastern Free Will Baptist College operates on the semester system. The unit for granting credit is a semester hour. One semester hour of academic credit is normally awarded for completion of a course meeting for 750 instructional minutes (50 minutes per week for fifteen weeks). A semester includes one week devoted to final examinations. Students are also expected to devote two hours per week to out-of-class work for each hour of instructional time.

The terms *instructional minutes* and *instructional time* include classroom and direct faculty instruction, whether presented in person or online. These terms also include time devoted to tests and other evaluation procedures. Student out-of-class work includes assigned reading, studying, completion of assignments, worksheets, research, and other academic activities assigned or recommended by the instructor.

**Classification of Students:**

- **Freshman:** 0-29 semester hours credit; minimum 1.50 GPA.
- **Sophomore:** 30-59 semester hours credit; minimum 1.50 GPA.
- **Junior:** 60-89 semester hours credit; minimum 1.75 GPA.
- **Senior:** 90 or more semester hours credit; minimum 2.00 GPA.
- **Special:** A student who is not pursuing work toward a degree because a Bachelor's Degree has already been received, or a student who does not have a high school diploma or equivalency, or a student who cannot academically receive a degree as determined by the Administration.
- **Part-time:** Any enrolled student taking fewer than 12 hours.

**Good Standing:** Status of a student making satisfactory academic progress in all elements of the Student Academic Policy. To maintain Good Standing status, a student must meet

the minimum GPA and Completion Rate requirements at the end of each Spring semester according to the policy stated earlier.

**Requirements for New Students:** All incoming students are required to take Old Testament Survey and Introduction to Biblical Studies in the Fall and New Testament Survey and Personal Evangelism in the Spring.

**Program Time Limitations:** The minimum and maximum time limitations for the following degrees are effective upon acceptance into a particular degree program:

- Bachelor Degree (120-134 hours)—2-10 years
- Associate Degree (65 hours)—1-6 years

Any student exceeding these program time limitations must reapply and must complete the degree program under the published guidelines set forth in the catalog in effect at the time of readmission into the program.

**Graduation Degree Requirements:** In order to receive a degree and walk in commencement exercises, a student must do the following:

1. Apply for graduation using the Graduation Application from the College Office.
2. Complete all requirements listed on the Graduation Application.
3. Have a cumulative GPA not lower than 2.0.
4. Have no grade below a C in courses related to the student's major.
5. Have no grade below a C in courses related to the student's minor.
6. Have earned the required grade of C or better in EN 101 and EN 102. (Teacher Education Students with an English proficiency must earn a B or better in EN 101 and EN 102.)
7. Have no grade below a C in any course in a proficiency (Teacher Education Students).
8. Be recommended by the faculty.

A student may be allowed to walk in commencement if the student lacks no more than two classes which can be completed in the

summer semester following commencement. This must be approved through the Graduation Application.

**Graduation Application:** Students who expect to graduate must complete a Graduation Application. The student, with the help of the assigned advisor, will complete the Graduation Application which, when finished and approved, will contain all the requirements that remain for that student to graduate from the College. The Graduation Application fee listed on the Financial Information page will be charged to the student’s account. The Graduation Application lists a number of deadlines that the student must meet. If any of these deadlines are not met, the student must re-apply for graduation, and another Graduation Application fee will be charged.

**Work Load:** For students who are employed, the following guidelines are suggested by the Office of the Academic Dean:

<i>Working Hours</i>	Over 40	31-40	15-30	1-15
<i>Class load</i>	9 Hours	12 Hours	14 Hours	16 Hours

**Academic Honors:**

**President’s List:** An honor roll will be listed each semester of students who achieve a 4.0 GPA. To qualify, students must carry a minimum of 12 credit hours and must not have any failures or incompletes.

**Dean’s List:** An honor roll will be listed each semester of students who achieve a 3.0 GPA or higher. To qualify, students must carry a minimum of 12 semester hours and must not have any failures or incompletes.

**Graduation Honors:** Bachelor’s Degrees may be awarded with honors to graduating students who maintain consistently high academic averages with no failures or incompletes on the following criteria:

- 3.75 GPA—Summa Cum Laude
- 3.50 GPA—Magna Cum Laude
- 3.25 GPA—Cum Laude

***Sigma Delta Alpha Honor Society:*** Paul writes to his protégé in 2 Timothy 2:15 with the imperative, “Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.” Three Greek words found in 2 Timothy 2:15—*spoudázō* (study), *dókimos* (approved), and *alétheia* (truth)—begin with the three Greek letters *Sigma*, *Delta*, and *Alpha*, forming the basis of our honor society name. These three Greek words exemplify the essence of Southeastern and its unique mission to cultivate studious and seasoned leaders whose lives are centered on God’s Word. Paul, in context, challenges Timothy with the importance of study, meaning diligence of mind and eagerness to do one’s best, as a basis for seeking the commendation of God. Members of Sigma Delta Alpha are approved unto God as they diligently and eagerly seek to know Christ and make Him known. The foundation for God’s approval is obedience to the truth, which is the true doctrine of the Word of God. The distinguished members of Sigma Delta Alpha have demonstrated intellectual achievement, Christian character, and leadership ability.

Membership qualifications:

- Baccalaureate students must achieve a cumulative grade-point average of 3.25 by the beginning of the Spring semester before graduation.
- No more than forty percent of the graduating class will be inducted into the society.
- Qualifying students must exhibit Christian character and servant-leadership qualities.
- Invited students must submit a resume to the Academic Committee detailing relevant college career highlights (such as leadership roles held, Christian service activities, and other important milestones to demonstrate qualifications).
- Finalists will be voted upon by the Faculty Senate and honored at the Spring graduation ceremony.

***Incompletes:*** Students who have extenuating circumstances which will not allow them to complete the requirements for a course may request an “Incomplete” in writing which must be approved by the Instructor and the Academic Dean and will effectively give the student a one-month extension for those requirements.

**Adding or Dropping Classes:** Students may add or drop classes up until the published “Add/Drop Deadline” date each semester with no academic consequences. The “Add/Drop” fee will apply for each class added or dropped. After the “Add/Drop Deadline” date, the student will be responsible to pay tuition for that class. In addition, a grade of either “WP” for “Withdrawal while Passing” or “WF” for “Withdrawal with Failure” will be entered in the student’s permanent record for that class.\*

**Attendance:** Students are expected to attend classes regularly and punctually for the satisfactory completion of a course. All absences are recorded, and an absence does not excuse any student from any required work. Students are generally allowed one absence without penalty for each credit hour for each class (e.g., a 3-hour course allows 3 absences). Absences may be part of the academic requirement of some courses. There are certain days that absences are not allowed. Details of the Absentee Policy can be found in the *Student Handbook*.

**Tardiness:** Students are allowed to be tardy twice per class without penalty.

**Course Numbering:** Numbers of three digits are used to designate courses. The first digit represents the classification: Remedial, 000; Freshman, 100; Sophomore, 200; Junior, 300; Senior, 400. Where feasible, the last two digits indicate course sequence (e.g., a student should pass EN 101 before enrolling in EN 102).

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## PROBATION, SUSPENSION, DISMISSAL

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**Academic Notice:** A first-semester freshman whose GPA at midterm is lower than 1.5 is placed on Academic Notice for the remainder of the semester. Students under Academic Notice are required to observe mandatory study hours as outlined in the *Student Handbook*.

**Academic Monitoring:** A first-semester freshman who either has a high school GPA lower than a 2.00 or has an ACT composite score lower than an 18 is placed on academic monitoring until midterm of the semester. A student on Academic Monitoring is

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\*Highlighted changes indicate a change from the printed catalog.

limited to registering for 14 semester hours or less. Also, the student is required to communicate weekly with an assigned academic advisor. If the student has a GPA equal to or greater than a 1.5 at midterm, the academic monitoring requirement is removed. A student whose GPA at midterm is lower than a 1.5 is placed on Academic Notice (see below).\*

**Academic Probation:** Students must maintain a minimum cumulative GPA based on their student classification. The required grade point average is as follows: Freshmen and Sophomores, 1.50 GPA; Juniors, 1.75 GPA; and Seniors, 2.0 GPA. Students who fail to maintain the minimum cumulative GPA will be placed on academic probation. Students are placed on academic probation at the beginning of each semester, and the probation lasts the entire semester regardless of the student's midterm grades. Students under academic probation are required to observe mandatory study hours as outlined in the *Student Handbook*. In addition, students on academic probation are not allowed to do any of the following:

- Hold student office
- Take part in athletics
- Carry more than 14 semester hours
- Represent the school in any capacity

**Academic Suspension:** Any student who remains under academic probation for two consecutive semesters will be subject to suspension for one semester. The Office of the Academic Dean may make exceptions to this policy if a student shows effort in academics and has not been a discipline problem. Work completed at other colleges by a student while under academic suspension will not be accepted.

**Academic Dismissal:** A student who is readmitted to the College after having been suspended must maintain satisfactory academic standing for the first semester after returning, or the student will be subject to dismissal from the College.

**Withdrawal:** A student desiring to withdraw from the College must secure a Withdrawal Form from the Office of the Registrar. The student will be allowed to withdraw only after this form has been properly submitted and accepted by the Registrar. Until such time,

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the student is considered to be enrolled and will be charged for tuition, room, and board. After a student has properly withdrawn from the College, transcripts will be issued upon request (if all account balances are at zero), and any refunds to which the student is entitled will be made. A student will be considered withdrawn when absent from the College property without excuse beyond the number of days allowed for class absences.

**Student Conduct:** Students at Southeastern are expected to develop and maintain strong Christian character. They must abide by all the guidelines and standards of the College. The standards of conduct expected of students at Southeastern are based on biblical principles. Details of the policies regarding student conduct can be found in the *Student Handbook*.

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## **COMPLAINT RESOLUTION POLICY**

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**Formal Complaint:** Students have an opportunity to present their complaints and to appeal faculty or administrative decisions through a dispute resolution or grievance procedure. SFWBC will attempt to resolve promptly all grievances that are appropriate for handling under this policy.

**Policies:**

1. An appropriate grievance is defined as a student's expressed feeling of dissatisfaction concerning any interpretation or application of a work/study-related policy by management, faculty, or other employees.
2. Students must notify SFWBC in a timely fashion of any grievance considered appropriate for handling under this policy. The grievance procedure is the exclusive remedy for students with appropriate grievances. As used in this policy, the terms *timely fashion*, *reasonable time*, and *promptly* mean seven days.
3. Students will not be penalized for proper use of the grievance procedure. However, it is not proper for a student to abuse the procedure by raising grievances in bad faith or solely for the purposes of delay or harassment; likewise, it is not acceptable for a student to repeatedly raise grievances that a reasonable person would judge to have no merit.

**Procedure:**

1. Promptly bring the grievance to the attention of a faculty member. If the grievance involves a faculty member, then it is permissible to proceed directly to Step 2. The faculty member is to investigate the grievance, attempt to resolve it, and give a decision to the student within a reasonable time. The faculty member should prepare a written and dated summary of the grievance and proposed resolution for file purposes.
2. The student may appeal the decision to the Academic Dean, if dissatisfied with the faculty decision, or initiate the procedure with the Academic Dean if the grievance involves a faculty member. If the grievance involves the Academic Dean, then it is permissible to proceed directly to Step 3. An appeal or initial complaint must be made in a timely fashion in writing. The faculty member's version of the grievance and decision will then be submitted, also in writing. In a timely fashion, the Academic Dean will confer with the student, the faculty member, and any other members of management considered appropriate; having investigated the issues, the Academic Dean will then communicate a decision in writing to all parties involved.
3. The student may appeal an unsatisfactory Academic Dean decision to the President, or initiate the procedure with the President if the grievance involves the Academic Dean. The timeliness requirement and procedures to be followed are similar to those in Step 2. The President will take the necessary steps to review and investigate the grievance and will then issue a written, final, and binding decision.
4. Final decisions on grievances will not be precedent-setting or binding on future grievances unless they are officially stated as SFWBC policy. When appropriate, the decision will be retroactive to the date of the student's original grievance.
5. Information concerning a student's grievance is to be held in strict confidence. The office of the Academic Dean will collect, file, and report all student complaints. Faculty members, department heads and other members of management who investigate a grievance are to discuss it only with those individuals who have a need to know about it or who are needed to supply necessary background information.

**TRACS Student Complaint Process:** Students who feel that



the administration or faculty are not dealing properly with their complaint may contact Transnational Association of Christian Colleges by mail at TRACS, P.O. Box 328, Forest, VA 24551; by phone at (434)525-9539; or by e-mail at [president@tracs.org](mailto:president@tracs.org).

**NC Post-Secondary Education Complaint Procedures:** If a complaint cannot be resolved through the complaint process of Southeastern Free Will Baptist College, students may file a complaint with the North Carolina Post-Secondary Education Complaints unit. Please review the NC Post-Secondary Education Student Complaint Policy, print and complete the NC

Post-Secondary Education Complaint Form, and submit the complaint to:

North Carolina Post-Secondary Education Complaints  
c/o Student Complaints  
University of North Carolina System Office  
910 Raleigh Road  
Chapel Hill, NC 27515-2688  
Phone: (919) 962-4550  
E-mail: [studentcomplaint@northcarolina.edu](mailto:studentcomplaint@northcarolina.edu)  
Website: [northcarolina.edu/complaints](http://northcarolina.edu/complaints)

**Complaints Regarding Fraud or False Advertising:** To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, visit the State Attorney General's webpage at [ncdoj.gov/complaint](http://ncdoj.gov/complaint) or call one of the following numbers:

- (877) 566-7226 (North Carolina residents)
- (919) 716-6000 (outside North Carolina)
- (919) 716-0058 (en Espanol)

If you choose to mail a complaint, use the following address:

Consumer Protection Division  
Attorney General's Office  
Mail Service Center 9001  
Raleigh, NC 27699-9001

# PROGRAMS OF STUDY

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## **DEGREES OFFERED**

Degree programs of study offered by Southeastern Free Will Baptist College have been declared exempt from the requirement of licensure under provisions of North Carolina General Statutes (G.S.) 116-15(d) for exemption from licensure with respect to religious education. Exemption from licensure is not based upon any assessment of program quality under established licensing standards.

### ***Associate Degree in Ministry***

- Concentration in Business

### ***Bachelor Degree in Bible***

#### ***Men***

- Major in Bible: Double Minor in Pastoral Theology & Ministry
- Major in Bible: Double Minor in Pastoral Theology & Missions
- Major in Bible: Double Minor in Pastoral Theology & Music
- Major in Bible: Double Minor in Youth & Music

#### ***Ladies***

- Major in Bible: Double Minor in Missions & Education
- Major in Bible: Minor in Ministry

### ***Bachelor Degree in Christian Education***

- Major in Elementary Education with one proficiency
- Major in Secondary Education with two proficiencies

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## ASSOCIATE DEGREE IN MINISTRY

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Southeastern Free Will Baptist College gears this program to preparing the student with business skills, especially related to church office operations. An Associate Degree in Ministry with a concentration in Business will equip the graduate to be professional in skills, appearance, and attitude while attaining and maintaining a servant's spirit.

The two-year Associate Degree in Ministry with a concentration in Business requires 65 semester credit hours.

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate competency in basic business principles used in a ministry setting. (ILO 2)
2. Demonstrate a grasp of general biblical knowledge. (ILO 1)
3. Demonstrate the implementation of the Great Commission as an evangelistic and disciple-making command from Christ. (ILO 1,4,5)
4. Demonstrate effective and professional communication skills in oral and written forms. (ILO 2,3)
5. Demonstrate a working knowledge of laws that govern business practices. (ILO 2,5)
6. Identify and analyze business problems and opportunities using quantitative and qualitative information to solve problems and to make sound business decisions. (ILO 5)
7. Demonstrate practical skills of the use of computer programs used in ministry office settings. (ILO 5)

**General Requirements—16 hrs.**

EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.

**Ministry Requirements—22 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 208 Life of Christ	3 hrs.
EV 101 Personal Evangelism	2 hrs.
Missions Elective	2 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.

**Business Requirements—27 hrs.**

BU 101/BU 102	Principles of Accounting I, II	8 hrs.
BU 107	Introduction to Computers	2 hrs.
BU 200	Principles of Economics	2 hrs.
BU 202	Desktop Publishing	3 hrs.
BU 203	Business Law	2 hrs.
BU 207	Principles of Marketing	3 hrs.
BU 208	Business Communications	2 hrs.
BU 209	Finance	2 hrs.
BU 220	Principles of Management	3 hrs.

**Suggested Sequencing for the Associate in Ministry with a Business Concentration**

		<u>Year 1</u>	<u>Year 2</u>
<b>Fall</b>	Course 1	BI 101	BI 203
	Course 2	EN 101	EN 111
	Course 3	HI 101	TH 331
	Course 4	<i>BU 200</i>	<i>BU 101</i>
	Course 5	<i>BU 203</i>	<i>BU 107</i>
	Course 6	<i>BU 207</i>	
<b>Spring</b>	Course 1	BI 102	BI 208
	Course 2	EN 102	EN 112
	Course 3	HI 102	EV 101
	Course 4	<i>BU 208</i>	TH 332
	Course 5	<i>BU 209</i>	<i>BU 102</i>
	Course 6	<i>BU 220</i>	<i>BU 202</i>

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 2 hours of Missions electives.*

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## BACHELOR DEGREE IN BIBLE

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A Bachelor Degree in Bible enables students who are preparing for God's will to be able to know and apply the Word of God to their lives and ministries. Each class, taught with the firm conviction that the Bible is the inspired and inerrant Word of God, imparts a thorough knowledge of the message, themes, and doctrines of Scripture. During these four-year programs, each major section of Scripture is studied or is available for study so that graduates are equipped with a foundational yet comprehensive grasp of the entire scope of God's Word. These programs provide practical training in methodology and emphasis for local church ministry.

### **Bible Degree Offerings for Male Students:**

Major in Bible: Double Minor in Pastoral Theology & Ministry—122 hrs.

Major in Bible: Double Minor in Pastoral Theology & Missions—129 hrs.

Major in Bible: Double Minor in Pastoral Theology & Music—130 hrs.

Major in Bible: Double Minor in Youth & Music—130 hrs.

### **Bible Degree Offerings for Female Students:**

Major in Bible: Double Minor in Missions & Education—128 hrs.

Major in Bible: Minor in Ministry—130 hrs.

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Explain the original intent of biblical authors using an historical-grammatical hermeneutic while making it applicable to the contemporary ministry context. (ILO 1,2,3,4)
2. Articulate basic Christian doctrines of both Old and New Testament. (ILO 1,3)
3. Demonstrate critical thinking skills as related to Bible study, sermon and/or lesson preparation, and spiritual formation of the believer. (ILO 2,3,4)
4. Demonstrate research and writing skills in biblical related topic areas. (ILO 3)
5. Effectively communicate biblical truth in preaching and/or teaching settings. (ILO 2,3,4)
6. Articulate a biblical philosophy of ministry. (ILO 1,3)
7. Relate knowledge of human cultures. (ILO 3,5)

**Bachelor Degree in Bible  
Minors: Pastoral Theology and Ministry**

(Male: 122 hrs.)

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate a practical knowledge of the pastoral duties and ministries of the local church. (ILO 2,4)
2. Demonstrate a practical knowledge of the Great Commission as an evangelistic and disciple-making command from Christ. (ILO 1,4)

**General Requirements—30 hrs.**

BU 209 Finance	2 hrs.
BU 230 Computers in the Ministry	3 hrs.
EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 202 American Literature	3 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 311/HI 312 Church History I, II	4 hrs.

**Bible (Major)—40 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 205 Gospel of John	2 hrs.
BI 208 Life of Christ	3 hrs.
BI 301 Genesis	3 hrs.
BI 306 Hebrews	3 hrs.
BI 403 Romans	3 hrs.
Bible Electives	6 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.
TH 431 Apologetics	3 hrs.

**Pastoral Theology—24 hrs.**

PT 101 Foundations	2 hrs.
PT 102 Personal Life and Family	2 hrs.
PT 201 Youth Ministry	2 hrs.
PT 202 The Local Church	2 hrs.
PT 206/PT 207 Pastoral Practicum I, II	2 hrs.
PT 301 Church Law and Finances	2 hrs.
PT 302 Counseling	2 hrs.

PT 401 Leadership 2 hrs.  
 PT 311/PT 312/PT 411/PT 412 Homiletics I, II, III, IV 8 hrs.

**Ministry—16 hrs.**

MI 211 Local Church Philosophy for World Missions 2 hrs.  
 MI 303 Planting & Growing Indigenous Churches I 2 hrs.  
 Missions Electives 4 hrs.  
 PT 204 Discipleship Ministries 3 hrs.  
 PT 221 Church Internship I 2 hrs.  
 PT 304 Advanced Youth Ministries 3 hrs.

**Language—12 hrs.**

LA 311/LA 312/LA 411/LA 412 Greek I, II, III, IV 12 hrs.

**Suggested Sequencing for the Bachelor Degree in Bible  
 Minor: Pastoral Theology, Minor: Ministry**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b>Fall</b>	Course 1	BI 101	BI 203	<i>BI 301</i>	<i>BI 403</i>
	Course 2	BI 103	LA 311	HI 311	BU 230
	Course 3	EN 101	<i>PT 206</i>	LA 411	MI 211
	Course 4	EN 111	PT 201	PT 301	<i>MI 303</i>
	Course 5	HI 101	PT 311		PT 401
	Course 6	PT 101	TH 331		PT 411
<b>Spring</b>	Course 1	BI 102	BI 208	<i>BI 306</i>	<i>BI 205</i>
	Course 2	EN 102	LA 312	<i>BU 209</i>	HI 312
	Course 3	EN 112	<i>PT 207</i>	EN 202	<i>PT 304</i>
	Course 4	EV 101	PT 202	LA 412	<i>TH 431</i>
	Course 5	HI 102	PT 312	<i>PT 204</i>	
	Course 6	PT 102	TH 332	PT 302	
	Course 7		PT 221		PT 412

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 6 hours of Bible electives, 4 hours of Missions electives, and a Summer Internship preferably the summer following their second year.*

**Bachelor Degree in Bible  
 Minors: Pastoral Theology and Missions  
 (Male: 129 hrs.)**

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate a practical knowledge of the pastoral duties and ministries of the local church. (ILO 2,4)
2. Demonstrate a practical knowledge of the Great Commission as an evangelistic and disciple-making command from Christ in an intercultural context. (ILO 1,4,5)

**General Requirements—30 hrs.**

BU 209 Finance	2 hrs.
BU 230 Computers in the Ministry	3 hrs.
EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 202 American Literature	3 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 311/HI 312 Church History I, II	4 hrs.

**Bible (Major)—40 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 205 Gospel of John	2 hrs.
BI 208 Life of Christ	3 hrs.
BI 301 Genesis	3 hrs.
BI 306 Hebrews	3 hrs.
BI 403 Romans	3 hrs.
Bible Electives	6 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.
TH 431 Apologetics	3 hrs.

**Pastoral Theology—25 hrs.**

PT 101 Foundations	2 hrs.
PT 102 Personal Life and Family	2 hrs.
PT 201 Youth Ministry	2 hrs.
PT 202 The Local Church	2 hrs.
PT 204 Discipleship Ministries	3 hrs.
PT 206/PT 207 Pastoral Practicum I, II	2 hrs.
PT 301 Church Law and Finances	2 hrs.
PT 302 Counseling	2 hrs.
PT 311/PT 312/PT 411/PT 412 Homiletics I, II, III, IV	8 hrs.

**Missions—22 hrs.**

MI 211 Local Church Philosophy for World Missions	2 hrs.
MI 221 Missionary Internship	2 hrs.
Missions Electives	18 hrs.



**Language—12 hrs.**

LA 311/LA 312/LA 411/LA 412 Greek I, II, III, IV 12 hrs.

**Suggested Sequencing for the Bachelor Degree in Bible  
Minor: Pastoral Theology, Minor: Missions**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b>Fall</b>	Course 1	BI 101	BI 203	<i>BI 301</i>	<i>BI 403</i>
	Course 2	BI 103	LA 311	HI 311	BU 230
	Course 3	EN 101	<i>PT 206</i>	LA 411	MI 211
	Course 4	EN 111	PT 201	PT 301	PT 411
	Course 5	HI 101	PT 311		
	Course 6	PT 101	TH 331		
<b>Spring</b>	Course 1	BI 102	BI 208	<i>BI 306</i>	<i>BI 205</i>
	Course 2	EN 102	LA 312	<i>BU 209</i>	HI 312
	Course 3	EN 112	<i>PT 207</i>	EN 202	<i>TH 431</i>
	Course 4	EV 101	PT 202	LA 412	PT 412
	Course 5	HI 102	PT 312	<i>PT 204</i>	
	Course 6	PT 102	TH 332	PT 302	
	Course 7		MI 221		

**NOTE 1:** *Italicized courses are offered every other year.***NOTE 2:** *Students must schedule 6 hours of Bible electives, 18 hours of Missions electives, and a Missions Internship preferably following their second year.***Bachelor Degree in Bible  
Minors: Pastoral Theology and Music  
(Male: 130 hrs.)****Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate a practical knowledge of the pastoral duties and ministries of the local church. (ILO 1,4,5)
2. Demonstrate a practical knowledge of the Great Commission as an evangelistic and disciple-making command from Christ. (ILO 1,4)
3. Demonstrate competence in a basic, overall understanding of music theory. (ILO 2)
4. Demonstrate competence in planning and leading worship services (congregation and choir). (ILO 2)
5. Communicate a philosophy of music that is biblical and sensitive to changing styles and valued traditions. (ILO 1,3)

**General Requirements—30 hrs.**

BU 209 Finance	2 hrs.
BU 230 Computers in the Ministry	3 hrs.
EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 202 American Literature	3 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 311/HI 312 Church History I, II	4 hrs.

**Bible (Major)—40 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 205 Gospel of John	2 hrs.
BI 208 Life of Christ	3 hrs.
BI 301 Genesis	3 hrs.
BI 306 Hebrews	3 hrs.
BI 403 Romans	3 hrs.
Bible Electives	6 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.
TH 431 Apologetics	3 hrs.

**Pastoral Theology—26 hrs.**

MI 211 Local Church Philosophy for World Missions	2 hrs.
PT 101 Foundations	2 hrs.
PT 102 Personal Life and Family	2 hrs.
PT 201 Youth Ministry	2 hrs.
PT 202 The Local Church	2 hrs.
PT 204 Discipleship Ministries	3 hrs.
PT 206 or PT 207 Pastoral Practicum I, II	1 hr.
PT 301 Church Law and Finances	2 hrs.
PT 302 Counseling	2 hrs.
PT 311/PT 312/PT 411/PT 412 Homiletics I, II, III, IV	8 hrs.

**Music—22 hrs.**

MU 109/MU 110/MU 209/MU 210 Sounds of Victory	4 hrs.
MU 124 Biblical Philosophy of Music	3 hrs.
MU 201/MU 202 Music Theory I*, II	6 hrs.
MU 203 Sight-Singing	2 hrs.
MU 222 Basic Conducting	2 hrs.
MU 333 Church & School Music Administration	2 hrs.
Private Voice	3 hrs.

**Language—12 hrs.**

LA 311/LA 312/LA 411/LA 412 Greek I, II, III, IV 12 hrs.

*\*Prerequisite-MU101 Introduction to Music Theory by class or test.  
Students with Music minors are required to attend a professional performance or recital each semester scheduled by the Music Department.*

**Suggested Sequencing for the Bachelor Degree in Bible  
Minor: Pastoral Theology, Minor: Music**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b>Fall</b>	Course 1	BI 101	BI 203	<i>BI 301</i>	<i>BI 403</i>
	Course 2	BI 103	MU 201	HI 311	BU 230
	Course 3	EN 101	MU 209	LA 311	LA 411
	Course 4	EN 111	PT 206	MU 222	MI 211
	Course 5	HI 101	PT 201	PT 301	<i>MU 333</i>
	Course 6	MU 109	PT 311	PT 411	
	Course 7	PT 101		TH 331	
<b>Spring</b>	Course 1	BI 102	BI 208	<i>BI 306</i>	<i>BI 205</i>
	Course 2	EN 102	EN 202	<i>BU 209</i>	HI 312
	Course 3	EN 112	MU 124	LA 312	LA 412
	Course 4	EV 101	MU 202	<i>PT 204</i>	PT 202
	Course 5	HI 102	MU 203	PT 302	<i>TH 431</i>
	Course 6	MU 101	MU 210	PT 412	
	Course 7	MU 110	PT 312	TH 332	
	Course 8	PT 102			

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 6 hours of Bible electives, 4 hours of Choir, and 3 hours of Voice.*

**Bachelor Degree in Bible  
Minors: Youth and Music  
(Male: 130 hrs.)**

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate a practical knowledge of the youth pastor's duties and ministries of the local church. (ILO 1,4,5)
2. Demonstrate a practical knowledge of the Great Commission as an evangelistic and disciple-making command from Christ. (ILO 1,4)

3. Demonstrate competence in a basic, overall understanding of music theory. (ILO 2)
4. Demonstrate competence in planning and leading worship services (congregation and choir). (ILO 2)
5. Communicate a philosophy of music that is biblical and sensitive to changing styles and valued traditions. (ILO 1,3)

**General Requirements—30 hrs.**

BU 209 Finance	2 hrs.
BU 230 Computers in the Ministry	3 hrs.
EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 202 American Literature	3 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 311/HI 312 Church History I, II	4 hrs.

**Bible (Major)—37 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 205 Gospel of John	2 hrs.
BI 208 Life of Christ	3 hrs.
BI 301 Genesis	3 hrs.
BI 306 Hebrews	3 hrs.
BI 403 Romans	3 hrs.
Bible Electives	3 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.
TH 431 Apologetics	3 hrs.

**Pastoral Theology—25 hrs.**

PT 101 Foundations	2 hrs.
PT 102 Personal Life and Family	2 hrs.
PT 201 Youth Ministry	2 hrs.
PT 202 The Local Church	2 hrs.
PT 204 Discipleship Ministries	3 hrs.
PT 206/PT 207 Pastoral Practicum I, II	2 hrs.
PT 301 Church Law and Finances	2 hrs.
PT 302 Counseling	2 hrs.
PT 311/PT 312/PT 411/PT 412 Homiletics I, II, III, IV	8 hrs.

**Ministry—13 hrs.**

MI 211 Local Church Philosophy for World Missions	2 hrs.
Missions Electives	6 hrs.

PT 221 Church Internship I	2 hrs.
PT 304 Advanced Youth Ministries	3 hrs.

**Music—25 hrs.**

MU 109/MU 110/MU 209/MU 210 Sounds of Victory	4 hrs.
MU 124 Biblical Philosophy of Music	3 hrs.
MU 201/MU 202 Music Theory I*, II	6 hrs.
MU 203 Sight-Singing	2 hrs.
MU 205 Music History	2 hrs.
MU 222 Basic Conducting	2 hrs.
MU 333 Church & School Music Administration	2 hrs.
Private Voice	3 hrs.
Private Piano	1 hr.

*\*Prerequisite-MU101 Introduction to Music Theory by class or test. Students with Music minors are required to attend a professional performance or recital each semester scheduled by the Music Department.*

**Suggested Sequencing for the Bachelor Degree in Bible  
Minor: Youth, Minor: Music**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b><u>Fall</u></b>	Course 1	BI 101	BI 203	<i>BI 301</i>	<i>BI 403</i>
	Course 2	BI 103	MU 201	HI 311	BU 230
	Course 3	EN 101	MU 209	MU 222	MI 211
	Course 4	EN 111	<i>PT 206</i>	PT 301	<i>MU 333</i>
	Course 5	HI 101	PT 201	PT 411	
	Course 6	MU 109	PT 311	TH 331	
	Course 7	PT 101			
<b><u>Spring</u></b>	Course 1	BI 102	BI 208	<i>BI 306</i>	<i>BI 205</i>
	Course 2	EN 102	EN 202	<i>BU 209</i>	HI 312
	Course 3	EN 112	MU 124	<i>PT 204</i>	MU 205
	Course 4	EV 101	MU 202	PT 302	PT 202
	Course 5	HI 102	MU 203	PT 412	PT 304
	Course 6	MU 101	MU 210	TH 332	<i>TH 431</i>
	Course 7	MU 110	PT 312		
	Course 8	PT 102	PT 221		

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 3 hours of Bible electives, 6 hours of Missions electives, 4 hours of Choir, 3 hours of Voice electives, 1 hour*

*of Piano elective, and a Summer Internship preferably following their second year.*

**Bachelor Degree in Bible**  
**Minors: Missions and Education**  
(Female: 128 hrs.)

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate practical skills within a supportive role in ministry. (ILO 2)
2. Demonstrate a practical knowledge of the Great Commission as an evangelistic and disciple-making command from Christ in an intercultural context. (ILO 1,4,5)
3. Articulate the Scriptural mandate for Christ-centered, biblically based education. (ILO 2,3,5)

**General Requirements—31 hrs.**

BU 230 Computers in the Ministry	3 hrs.
EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 210/EN 202 English & American Literature	6 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 311/HI 312 Church History I, II	4 hrs.

**Bible (Major)—40 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 205 Gospel of John	2 hrs.
BI 208 Life of Christ	3 hrs.
BI 301 Genesis	3 hrs.
BI 306 Hebrews	3 hrs.
BI 403 Romans	3 hrs.
Bible Electives	6 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.
TH 431 Apologetics	3 hrs.

**Ministry—10 hrs.**

CM 301/CM 302 Christian Womanhood I, II	2 hrs.
PT 201 Youth Ministry	2 hrs.
PT 204 Discipleship Ministries	3 hrs.
PT 304 Advanced Youth Ministries	3 hrs.

**Education—20 hrs.**

TE 203 Christian Philosophy of Education	2 hrs.
TE 302 Materials & Methods	3 hrs.
TE 304 Child Development	3 hrs.
TE 308 Teaching Bible	2 hrs.
Education Electives	10 hrs.

**Missions—24 hrs.**

MI 211 Local Church Philosophy for World Missions	2 hrs.
MI 221 Missionary Internship	2 hrs.
Missions Electives	20 hrs.

**General Electives—3 hrs.****Suggested Sequencing for the Bachelor Degree in Bible****Minor: Missions, Minor: Education**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b><u>Fall</u></b>	Course 1	BI 101	BI 203	<i>BI 301</i>	<i>BI 403</i>
	Course 2	BI 103	EN 201	<i>TE 203</i>	BU 230
	Course 3	EN 101	HI 311	<i>TE 308</i>	MI 211
	Course 4	EN 111	<i>CM 301</i>	TH 331	
	Course 5	HI 101	PT 201		
	Course 6		TE 302		
<b><u>Spring</u></b>	Course 1	BI 102	BI 208	<i>BI 306</i>	PT 221
	Course 2	EN 102	BI 205	<i>PT 204</i>	<i>TH 431</i>
	Course 3	EN 112	EN 202	<i>TE 304</i>	
	Course 4	EV 101	HI 312	TH 332	
	Course 5	HI 102	<i>CM 302</i>		
	Course 6		<i>PT 304</i>		
	Course 7		<i>MI221</i>		

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 6 hours of Bible electives, 20 hours of Missions electives, 10 hours of Education electives, 3 hours of General electives, and a Missions Internship preferably following their second year.*

## **Bachelor Degree in Bible**

### **Minor: Ministry**

(Female: 130 hrs.)

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate practical skills necessary within a supportive role in ministry. (ILO 2)
2. Demonstrate a practical knowledge of the Great Commission as an evangelistic and disciple-making command from Christ. (ILO 1,4)
3. Demonstrate a grasp of educational principles and techniques that can aid in ministry. (ILO 2,3,5)

### **General Requirements—31 hrs.**

BU 230 Computers in the Ministry	3 hrs.
EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 210/EN 202 English & American Literature	6 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 311/HI 312 Church History I, II	4 hrs.

### **Bible (Major)—40 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.
BI 203 Life & Writings of Paul	3 hrs.
BI 205 Gospel of John	2 hrs.
BI 208 Life of Christ	3 hrs.
BI 301 Genesis	3 hrs.
BI 306 Hebrews	3 hrs.
BI 403 Romans	3 hrs.
Bible Electives	6 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.
TH 431 Apologetics	3 hrs.

### **Ministry—14 hrs.**

MI 211 Local Church Philosophy for World Missions	2 hrs.
CM 301/CM 302 Christian Womanhood I, II	2 hrs.
PT 201 Youth Ministry	2 hrs.
PT 204 Discipleship Ministries	3 hrs.
PT 221 Church Internship I	2 hrs.
PT 304 Advanced Youth Ministries	3 hrs.



**Education/Music—20 hrs.**

TE 203 Christian Philosophy of Education	2 hrs.
TE 302 Materials & Methods	3 hrs.
TE 304 Child Development	3 hrs.
TE 308 Teaching Bible	2 hrs.
Education/Music Electives	10 hrs.

**Business—11 hrs.**

BU 202 Desktop Publishing	3 hrs.
BU 209 Finance	2 hrs.
Business Electives	6 hrs.

**General Electives—2 hrs.****Missions Electives—12 hrs.****Suggested Sequencing for the Bachelor Degree in Bible  
Minor: Ministry**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b><u>Fall</u></b>	Course 1	BI 101	BI 203	<i>BI 301</i>	<i>BI 403</i>
	Course 2	BI 103	EN 201	<i>TE 203</i>	BU 230
	Course 3	EN 101	HI 311	<i>TE 308</i>	MI 211
	Course 4	EN 111	<i>CM 301</i>	TH 331	
	Course 5	HI 101	PT 201		
	Course 6		TE 302		
<b><u>Spring</u></b>	Course 1	BI 102	BI 208	<i>BI 306</i>	<i>BU 202</i>
	Course 2	EN 102	BI 205	<i>BU 209</i>	PT 221
	Course 3	EN 112	EN 202	<i>PT 204</i>	<i>TH 431</i>
	Course 4	EV 101	HI 312	<i>TE 304</i>	
	Course 5	HI 102	<i>CM 302</i>	TH 332	
	Course 6		<i>PT 304</i>		

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 6 hours of Bible electives, 12 hours of Missions electives, 10 hours of Education or Music electives, 6 hours of Business electives, 2 hours of General electives, and an internship to be completed during the final semester.*

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## BACHELOR DEGREE IN CHRISTIAN EDUCATION

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The growth of Christian day schools in America has necessitated the training of Christian teachers for these schools. Southeastern is committed to helping fill that need by providing education programs focused on professional skills as well as biblical studies. Students will receive a broad biblical base of classes in addition to taking general education and professional courses. The College desires Christian Education graduates to take an active part in and become faithful members to soul-winning ministries of evangelistic, fundamental, growing Free Will Baptist churches.

A Bachelor Degree in Christian Education can be earned in Elementary Education (123 hrs.) and Secondary Education (123 hrs.).

### **Bachelor Degree in Elementary Education (123 hrs.)**

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate a biblical worldview that influences education and implements the Great Commission. (ILO 1,2,3,4,5)
2. Exercise multiple teaching methods based on grade level, content, and student needs. (ILO 2,3)
3. Demonstrate content knowledge pertaining to the subjects being taught. (ILO 5)
4. Demonstrate effective classroom management skills. (ILO 2)
5. Develop valid and reliable assessment tools. (ILO 2)

### **General Requirements—41 hrs.**

EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 210/EN 202 English & American Literature	6 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 301/HI 302 US History I, II	6 hrs.
MA 101 Basic Survey of Math	3 hrs.
Missions Elective	2 hrs.
SC 102 Biological Science Survey II	3 hrs.
SC 202 Physical Science Survey II	3 hrs.

### **Bible—16 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.

Bible Elective	2 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.

**Teacher Ed. (major)—52 hrs.**

TE 201 The Exceptional Learner	2 hrs.
TE 202 Principles of Education	2 hrs.
TE 203 Christian Philosophy of Education	2 hrs.
TE 204 Education Practicum	2 hrs.
TE 206 Incorporating Technology into Teaching	2 hrs.
TE 301 Teaching Science & Social Studies	2 hrs.
TE 302 Materials & Methods	3 hrs.
TE 303 Teaching Math in the Elementary School	2 hrs.
TE 304 Child Development	3 hrs.
TE 305 Teaching Health, Safety & PE	2 hrs.
TE 306 Tests & Measurements	3 hrs.
TE 307 Biblical Perspective of Worldviews	3 hrs.
TE 308 Teaching Bible	2 hrs.
TE 310 Educational Psychology	3 hrs.
TE 401 Teaching Art & Music	3 hrs.
TE 402 Directed Teaching	8 hrs.
TE 405 Teaching Reading & Literature	3 hrs.
TE 408 Classroom Management	3 hrs.
TE 410 Counseling in Christian Schools	2 hrs.

**One Proficiency/Additional General Electives\*—14 hrs.**

*\*Proficiencies can be selected from the following: English, Mathematics, Music, Social Studies, and Science.*

**NOTE 1:** Requirements for prerequisites can be secured from the Education Department Chair.

**NOTE 2:** Students must earn no less than a C in proficiencies. Students with an English proficiency must earn a B or better in EN101 & EN102.

**NOTE 3:** Christian Womanhood (CM301/302) is required for females as part of the General electives.

**NOTE 4:** Students with Music Proficiencies are required to attend a professional performance or recital each semester as scheduled by the Music Department.

**Suggested Sequencing for the Bachelor Degree in Education, Minor: Elementary Education**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b>Fall</b>	Course 1	BI 101	BI 103	HI 301	MA 101
	Course 2	EN 101		TE 303	
	Course 3	EN 111	EN 201	TE 305	TE 301

Course 4	HI 101	<i>HI 302</i>	<i>TE 308</i>	TE 306
Course 5			<i>TE 401</i>	TE 405
Course 6	TE 202		TH 331	
Course 7		TE 302		

<b>Spring:</b> Course 1	BI 102	EN 202	TE 304	TE 402
Course 2	EN 102		TH 332	TE 408
Course 3	EN 112			TE 410
Course 4	EV 101	SC 202		
Course 5	HI 102	TE 204		
Course 6	SC 102	<i>TE 310</i>		

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 2 hours of Bible electives, 2 hours of Missions electives, and 14 hours of Proficiency Requirements.*

### **Bachelor Degree in Secondary Education (123 hrs.)**

**Program Learning Outcomes**—This degree program will equip its graduates to do the following:

1. Demonstrate a biblical worldview that influences education and implements the Great Commission. (ILO 1,2,3,4,5)
2. Exercise multiple teaching methods based on grade level, content, and student needs. (ILO 2,3)
3. Demonstrate content knowledge to enable the graduate to teach the proficiency subjects. (ILO 5)
4. Demonstrate effective classroom management skills. (ILO 2)
5. Develop valid and reliable assessment tools. (ILO 2)

#### **General Requirements—41 hrs.**

EN 101/EN 102 English Grammar & Comp. I, II	6 hrs.
EN 111/EN 112 Public Speaking I, II	4 hrs.
EN 210/EN 202 English & American Literature	6 hrs.
EV 101 Personal Evangelism	2 hrs.
HI 101/HI 102 History of Civilization I, II	6 hrs.
HI 301/HI 302 US History I, II	6 hrs.
MA 101 Basic Survey of Math	3 hrs.
Missions Elective	2 hrs.
SC 102 Biological Science Survey II	3 hrs.
SC 202 Physical Science Survey II	3 hrs.

#### **Bible—16 hrs.**

BI 101/BI 102 Old & New Testament Survey	6 hrs.
BI 103 Introduction to Biblical Studies	2 hrs.

Bible Elective	2 hrs.
TH 331/TH 332 Systematic Theology I, II	6 hrs.

**Teacher Ed. (Major)—38 hrs.**

TE 201 The Exceptional Learner	2 hrs.
TE 202 Principles of Education	2 hrs.
TE 203 Christian Philosophy of Education	2 hrs.
TE 204 Education Practicum	2 hrs.
TE 206 Incorporating Technology into Teaching	2 hrs.
TE 302 Materials & Methods	3 hrs.
TE 304 Child Development	3 hrs.
TE 306 Tests & Measurements	3 hrs.
TE 307 Biblical Perspective of Worldviews	3 hrs.
TE 310 Educational Psychology	3 hrs.
TE 402 Directed Teaching	8 hrs.
TE 408 Classroom Management	3 hrs.
TE 410 Counseling in Christian Schools	2 hrs.

**Two Proficiencies/Additional General Electives\*—28 hrs.**

*\*Proficiencies can be selected from the following: English, Mathematics, Music, Social Studies, and Science.*

**NOTE 1:** Requirements for prerequisites can be secured from the Education Department Chair.

**NOTE 2:** Students must earn no less than a C in proficiencies. Students with an English proficiency must earn a B or better in EN101 & EN102.

**NOTE 3:** Christian Womanhood is required for females as part of the General electives.

**NOTE 4:** Students with Music Proficiencies are required to attend a professional performance or recital each semester as scheduled by the Music Department.

**Suggested Sequencing for the Bachelor Degree in Education Minor: Secondary Education**

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
<b>Fall</b>	Course 1	BI 101	BI 103	BU 232	MA 101
	Course 2	EN 101	EN 201	HI 301	
	Course 3	EN 111	HI 302	TE 203	TE 306
	Course 4	HI 101		TH 331	
	Course 5	TE 202	TE 302		
<b>Spring:</b>	Course 1	BI 102	EN 202	TE 304	TE 402
	Course 2	EN 102		TH 332	TE 408
	Course 3	EN 112			TE 410

Course 4	EV 101	SC 202
Course 5	HI 102	TE 204
Course 6	SC 102	TE 310

**NOTE 1:** *Italicized courses are offered every other year.*

**NOTE 2:** *Students must schedule 2 hours of Bible electives, 2 hours of Missions electives, and 28 hours of Proficiencies Requirements.*

# COURSE DESCRIPTIONS

BIBLICAL STUDIES  
BUSINESS  
GENERAL  
MISSIONS  
MUSIC  
PASTORAL THEOLOGY  
TEACHER EDUCATION  
THEOLOGY AND LANGUAGES

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## **BIBLICAL STUDIES**

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- BI 101 Old Testament Survey** 3 cr. hrs.  
A comprehensive survey of the Old Testament with an analysis of each book's themes, content, and structure. Special study is given to creation, covenants, chronology, historical events, and major characters. *One semester.*
- BI 102 New Testament Survey** 3 cr. hrs.  
A survey of each book of the New Testament with emphasis given to particular themes, content, and structure of the gospels and epistles. Particular study is made of the Intertestamental Period, the Life of Christ, and the Apostolic Age. *One semester.*
- BI 103 Introduction to Biblical Studies** 2 cr. hrs.  
The principles of hermeneutics are covered with emphasis given to the historical grammatical interpretation of Scripture. Attention is also given to learning how to use analytical outlines of Biblical texts. *One semester.*
- BI 203 Life and Writings of Paul** 3 cr. hrs.  
The life and letters of Paul are studied with attention given to his background, conversion, and missionary journeys. Each of his writings is studied with emphasis given to the life situation of each epistle, analysis of its contents, and development of its themes. *One semester.*
- BI 205 Gospel of John** 2 cr. hrs.  
An exegetical, historical, and theological study of the fourth gospel is undertaken with emphasis given to the authorship, structure, themes, and unique presentation of Jesus by John. *One semester.*
- BI 206 Biblical Backgrounds** 2 cr. hrs.  
A study of the geographical, archeological and historical background of the Bible with attention to the relationship

- between world history and the events of Scripture. *One semester.*
- BI 208 Life of Christ** *3 cr. hrs.*  
 A historical and theological study of the life and teaching of Jesus Christ from the Gospels. Concentration is given to the major events in Christ's ministry. A chronological harmony of the Gospels forms the basics of the study. *One semester.*
- BI 301 Genesis** *3 cr. hrs.*  
 A historical and theological study made of this book with focus given to creation and the Patriarchal Age. Areas of introduction and authorship are covered as well as the significance of this book within the canon. *One semester.*
- BI 302 Old Testament Historical Books I** *3 cr. hrs.*  
 A survey of the historical books of the Old Testament is made with special attention given to the chronology and major events of that period. This first course covers Joshua through II Samuel and I Chronicles. *One semester.*
- BI 303 Old Testament Historical Books II** *3 cr. hrs.*  
 A survey of the twelve historical books of the Old Testament is made with special attention given to the chronology and major events of that period. This second course covers I and II Kings and II Chronicles through Esther. *One semester.*
- BI 305 General Epistles** *3 cr. hrs.*  
 An exegetical and analytical study of the letters of James, Peter, John, and Jude with emphasis on the doctrinal and practical aspects. *One semester.*
- BI 306 Hebrews** *3 cr. hrs.*  
 An exegetical study of the letter which includes the form, nature, and content of Hebrews. Special attention is given to the use of the Old Testament, the life situation of the letter, and the Christology that is presented therein. *One semester.*
- BI 308 Revelation** *3 cr. hrs.*  
 A historical study of this book with concentration on the prophetic and eschatological message. A foundation will be laid for the premillennial return of Christ from these studies. *One semester.*
- BI 402 Minor Prophets** *3 cr. hrs.*  
 A study of the twelve minor prophets, including the historical setting, personal ministry, and message of each prophet. *One semester.*
- BI 403 Romans** *3 cr. hrs.*  
 A historical and theological study of the major epistle of the Apostle Paul. The letter's purpose, structure, and message of



salvation is analyzed in the light of the life situation of the book. *One semester.*

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## BUSINESS

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**BU 101, 102 Principles of Accounting I, II** 8 cr. hrs.

Accounting principles and practices, a study of the accounting cycle, accounting systems design and functions, and principles underlying financial reporting as they apply to the proprietorship, partnership, and the corporation. Course meets five times a week. *Two semesters.*

**BU 107 Introduction to Computers** 2 cr. hrs.

This course provides an overview of computers and their impact, some basic concepts, the hardware of computers, the software available, information systems and analysis, and applications of computer usage. *One semester.*

**BU 200 Principles of Economics** 2 cr. hrs.

This course is designed to give the student a basic understanding of the operation of our economic system; to focus on the effects of money on our economy; to understand the fluctuations of business; to provide information of economic analysis; and to trace the development of economic policies that are used to stabilize economic activity. Both micro- and macro- aspects of economics principles are studied. *One semester.*

**BU 202 Desktop Publishing** 3 cr. hrs.

This course will introduce the student to Desktop Publishing. InDesign will be used to train the student in layout, design, typography, and other related topics. *One semester.*

**BU 203 Business Law** 2 cr. hrs.

This course is designed to increase the student's understanding of those legal principles which apply to normal business transactions. The structure of the legal system and courts, contract rights and remedies, tort, personal property, and bailments are discussed along with the legal principles involving agency and partnership, corporations, sales, commercial transactions, commercial paper, creditors' and debtors' fights, remedies, wills, estates, and real property. *One semester.*

**BU 207 Principles of Marketing** 3 cr. hrs.

This course studies the marketing concept and market analysis in the American economy. Other topics include marketing strategies, market research, target markets,

product placement, promotion product life cycle, and pricing.  
*One semester.*

**BU 208 Business Communications** 2 cr. hrs.

A study of the fundamentals of professional communication in the business field, including the techniques of writing business letters, memos, and reports. *One semester.*

**BU 209 Finance** 2 cr. hrs.

This course is designed to introduce the student to the foundations of the finance discipline from a practical viewpoint. Emphasis is placed on the basic knowledge, concepts, terms, and practice of financial management. *One semester.*

**BU 220 Principles of Management** 3 cr. hrs.

This course presents the basic principles necessary to effectively manage a business. These principles include planning, organizing, decision making, organizational structure, leadership communication, and control. *One semester.*

**BU 230 Computers in the Ministry** 3 cr. hrs.

This course provides an overview of computers and their impact on the ministry. Subjects covered will include basic concepts of computers, the hardware of computers, the software available, such as Bible search programs and church administration programs, and the use of the Internet. *One semester.*

**BU 232 Computers in the Classroom** 3 cr. hrs.

This course provides an overview of computers and their impact on the classroom. Subjects covered will include basic concepts of computers, the hardware of computers, the software available, such as courseware for the classroom and school administration programs, and the use of the Internet. *One semester.*

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## GENERAL

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**CM 301, 302 Christian Womanhood I, II** 2 cr. hrs.

This course introduces the young lady to the practical as well as the biblical principles of Christian womanhood. *Two semesters.*

**EN 101, 102 English Grammar and Composition I, II** 6 cr. hrs.

A review of grammar and an emphasis upon developing a collegiate style of writing. First semester involves various types of essay writing (expository, argumentative-persuasive), and second semester includes the college-level

- research paper. The two semesters must be taken sequentially. A minimum grade of a C is required for each semester. *Two semesters.*
- EN 111, 112 Public Speaking I, II** *4 cr. hrs.*  
This course is designed to prepare the student to function confidently and successfully as a public speaker. Much of second semester is comprised of the presentation of student speeches. The two semesters are usually taken sequentially. *Two semesters.*
- EN 201 English Literature** *3 cr. hrs.*  
Prerequisite: EN 102. This course is a survey of the great English writers and their greatest works. It covers the various literary periods of English literature extending from *Beowulf* to modern writers and connects the authors and their works to the characteristics of each literary period. *One semester.*
- EN 202 American Literature** *3 cr. hrs.*  
Prerequisite: EN 102. This course is a survey of the great American writers and their greatest works. It covers the various literary periods of American literature ranging from Early American Puritan literature to the present. The course places the authors and their works in the historical context of each literary period. *One semester.*
- EN 203, 204 Yearbook Production I, II** *2 cr. hrs.*  
This course involves the production of the college yearbook, including the design, layout, and editing. Application is made toward production of Christian yearbooks. *Two semesters.*
- EN 302 Shakespeare** *3 cr. hrs.*  
Prerequisite: credit for or concurrent enrollment in EN 201. A survey of selected plays, including comedies and tragedies, with an emphasis upon interpretation. Some of Shakespeare's most famous sonnets are also studied. *One semester.*
- EN 303 World Literature** *2 cr. hrs.*  
Prerequisite: credit for or concurrent enrollment in EN 201. A survey of selected authors and their works from classical literature beginning with Homer's epics and extending through Tolstoy's short stories. *One semester.*
- EN 304 Readings in Christian Literature** *2 cr. hrs.*  
Prerequisite: credit for or concurrent enrollment in EN 201. This course includes a study of the life of John Bunyan and *The Pilgrim's Progress*, an examination of selected works by C. S. Lewis, and a survey of selected Christian verse that extends from the Middle Ages to the present. *One semester.*
- EN 305 Advanced Grammar & Composition** *3 cr. hrs.*  
Prerequisite: EN 102. This course includes a detailed review

- of the components of English grammar and of the elements of formal and creative writing. *One semester.*
- HI 101, 102 History of Civilization I, II** 6 cr. hrs.  
A panoramic view of the history of man from creation to the present. *Two semesters.*
- HI 210 History of Missions** 2 cr. hrs.  
A survey of the history of missions from Apostolic times to the present. *One semester.*
- HI 301 United States History I** 3 cr. hrs.  
This course is an examination of America's early social, economic, political, and religious beginnings from the discovery of America through 1876. *One semester.*
- HI 302 United States History II** 3 cr. hrs.  
This course studies the rise of America to a position of world power from the post-reconstruction era to the present. This course is taught from a Christian view of the events of this period. *One semester.*
- HI 311, 312 Church History I, II** 4 cr. hrs.  
The progress of the church is traced from Apostolic times to the present. *Two semesters.*
- HI 321 Government** 3 cr. hrs.  
This course is a study of the fundamentals of American government. Areas discussed include the Constitution, federalism, civil liberties, Congress, the Presidency, the vast bureaucracy, and the judiciary. *One semester.*
- MA 101 Basic Survey of Math** 3 cr. hrs.  
This course includes studies of sets, functions, logic, and various mathematical systems. This course does not count toward a mathematics teaching field. *One semester.*
- MA 102 College Algebra** 3 cr. hrs.  
Prerequisite: MA 101 or two years of high school algebra. This course involves a thorough review of algebra with emphasis upon functions, graphing, and applications. *One semester.*
- MA 103 Advanced College Algebra** 3 cr. hrs.  
Prerequisite: MA 102. This course includes such topics as polynomial functions, linear & non-linear systems, Cramer's Rule, conic sections, binomial Theorem, series, and introduction to probability. *One semester.*
- MA 201 Trigonometry** 3 cr. hrs.  
Prerequisite: MA 103. This course is introduced via the unit circle and deals with triangular solutions and identities. *One semester.*
- MA 301 College Geometry** 3 cr. hrs.  
Prerequisite: MA 102. Problem solving with regard to

- polygons, circles, and triangles is the basis of this course. *One semester.*
- MA 304 Introduction to Calculus** 4 cr. hrs.  
Prerequisite: MA 201. This course is designed to introduce the student to elementary topics, differentiation, and integration. *One semester.*
- PE 312 Principles of Fitness and Conditioning** 2 cr. hrs.  
An examination of the physical needs of the body and the necessity of maintaining a healthy, fit body through continued conditioning. *One semester.*
- PE 313 Coaching Basketball** 2 cr. hrs.  
The organization, skills, techniques, and strategy of basketball. *One semester.*
- SC 101, 102 Biological Science Survey I, II** 6 cr. hrs.  
A survey of the basic elements of biology including cell biology, botany, zoology, and physiology. *Two semesters.*
- SC 201, 202 Physical Science Survey I, II** 6 cr. hrs.  
A survey course designed to introduce the origin and objectives of natural science and modern science, while promoting an appreciative understanding of the physical world. *Two semesters.*
- SC 301 Human Anatomy and Physiology** 3 cr. hrs.  
A survey of the principle systems of the human body with emphasis on both structure and function. *One semester.*
- SC 302 Chemistry I** 2 cr. hrs.  
This course is a study of measurement and problem solving; forms of matter and properties; the structure of atoms and periodic properties; the nature of compounds with their formation, composition, and nomenclature; and chemical equations and stoichiometric calculations. *One semester.*
- SC 303 Chemistry II** 2 cr. hrs.  
Prerequisite: SC 302 or competency test. This course is a continuation of SC 302 with emphasis on gas behavior in ideal situations, properties of aqueous solution systems, principles of solubility, theories of modern atomic theory, and chemical bonding. *One semester.*
- SC 400 Christian Philosophy of Science** 2 cr. hrs.  
This course examines science from the Christian viewpoint. Specific emphasis will be given to the area of Christian apologetics of science. *One semester.*

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## MISSIONS

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- MI 201, 202 Philosophy & Theology of Missions I, II** 4 cr. hrs.  
A study of Biblical Theology that makes clear the Christian's authority and responsibility to evangelize the world and provides the student a basis to formulate a philosophy of missions that leads to a successful ministry. *Two semesters.*
- MI 205 Understanding Christian Missions** 2 cr. hrs.  
This course is designed to help meet the need for the students to understand their responsibility for involvement in world evangelism. *One semester.*
- MI 210 History of Missions** 2 cr. hrs.  
A survey of the history of missions from Apostolic times to the present. *One semester.*
- MI 211 Local Church Philosophy for World Missions** 2 cr. hrs.  
This course deals with the philosophy of the local church in world missions and the obligatory nature of the Great Commission upon the local church. *One semester.*
- MI 221 Missionary Internship** 2 cr. hrs.  
Designed for the Mission student to work under the supervised leadership of a foreign missionary during the summer months for at least ten weeks. *One semester.*
- MI 303, 304 Planting and Growing Indigenous Churches I, II** 4 cr. hrs.  
This course introduces the student to the principles of planting self-governing, self-supporting, self-propagating indigenous churches. Practical experience will be shared of how this has been accomplished on the field. MI 303 is a prerequisite for MI 304. *Two semesters.*
- MI 310 Cross-Cultural Communications** 2 cr. hrs.  
This course is designed to equip prospective missionaries for life and ministry through adaptation to another culture that expresses itself in a foreign language, value system, set of religious beliefs, and way of life. This course focuses on crossing cultural barriers. *One semester.*
- MI 401 Non-Christian Religions** 2 cr. hrs.  
This course will give students a general knowledge of non-Christian religions around the world with special emphasis upon the doctrines, writings, and practices of each. *One semester.*
- MI 404 Training Converts to Serve** 2 cr. hrs.  
A course designed to show the student how to train new converts to become useful servants for the Lord. Special

emphasis will be placed on the methods Jesus used in training the twelve disciples. *One semester.*

**MI 405, 406 Life and Work on the Mission Field I, II** 4 cr. hrs.

This course begins with the call of the missionary and traces his steps in reaching the field. His personal and family life in a foreign culture and his work on the field are analyzed. MI 405 is a prerequisite for MI 406. *Two semesters.*

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## MUSIC

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**The following programs are offered with music minors or proficiencies:**

**Pastoral Theology and Music**

**Youth and Music**

**Elementary Education with a Music Proficiency**

**Secondary Education with a Music Proficiency**

**ENTRANCE REQUIREMENTS:**

1. New students may take an entrance examination in music theory. If the examination is successfully completed, a student may enroll directly into MU 201. If remedial work is needed, the student must enroll in MU 101 until the deficiency is removed. Students may enroll directly into MU 101 without taking the examination. Credit for MU 101 does not apply toward a music major.
2. Freshmen and transfer students will be auditioned by the music faculty to determine appropriate placement in applied instrumental lessons.

**MU 101 Introduction to Music Theory**

*2 cr. hrs.*

A fundamental course in basic music theory designed for non-music majors, music minors, or music majors who need remedial studies. Credits do not apply to a music major. *One semester.*

**MU 109, 110, 209, 210, 309, 310, 409, 410 Sounds of Victory**

*1 cr. hr. each*

Mixed groups of select voices that represent the College in public appearances each semester, including a tour during the Spring. Selected by audition. Meets three times a week. *Eight semesters available.*

**MU 111, 112, 211, 212, 311, 312, 411, 412 Private Piano/Voice** 1 cr. hr. each

This series of courses is designed to give the non-music minor continuation in the study of piano or voice. Each level requires the completion of the preceding level. In piano, students learn scales, hymn improvisation, classical works, and hymn arrangements. In voice, students learn exercises, voice technique, classical works (including some foreign language works), and religious works. *Eight semesters available.*

**MU 113, 114, 213, 214, 313, 314, 413, 414 Private Piano/Voice** 1 cr. hr. each

This series of courses is designed to give the music minor an intermediate level skill in the study of piano or voice. Each level requires the completion of the preceding level. In piano, students learn scales, hymn improvisation, classical works, and hymn arrangements. In voice, students learn exercises, voice technique, classical works (including some foreign language works), and religious works. *Eight semesters available.*

**MU 124 Biblical Philosophy of Music** 3 cr. hrs.

A survey of music in the Bible. Principles from the Bible that pertain to music are discussed. Emphasis is placed on the development of a bibliocentric philosophy of music ministry. *One semester.*

**MU 201 Music Theory I** 4 cr. hrs.

Prerequisite: MU 101 or successful completion of music theory entrance examination. A basic course in the fundamentals of music. Harmony, notation, rhythm, sight-singing, and analysis are included. *One semester.*

**MU 202 Music Theory II** 2 cr. hrs.

Prerequisite: MU 201 or successful completion of music theory entrance examination. A basic course in the fundamentals of music. Harmony, notation, rhythm, sight-singing, and analysis are included. *One semester.*

**MU 203 Sight-Singing** 2 cr. hrs.

Melodic, rhythmic, and harmonic dictation; singing; recognition and writing of various intervals and triads. Music minors must take this course concurrently with MU 202. *One semester.*

**MU 205 Music History** 2 cr. hrs.

This course is designed to give the student a basic knowledge of various forms of classical music and the principal periods of music and art history. Requires listening, discussion, and analysis. *One semester.*



- MU 222 Basic Conducting** 2 cr. hrs.  
Fundamentals of conducting to enable students to direct congregational singing and choral and instrumental groups. Observation required. *One semester.*
- MU 325 Teaching Music** 2 cr. hrs.  
A study of teaching methods appropriate for elementary, middle, and secondary schools with special attention given to classroom management, lesson planning, a series of sequential music activities, and a study of the choral program including the changing voice rehearsal techniques, scheduling, and choral performance preparations. Observation required. *One semester.*
- MU 327 Piano Pedagogy** 2 cr. hrs.  
Survey of beginning and intermediate methods and literature, technique, and theory; includes supervised practice teaching. Observation required. *One semester.*
- MU 328 Voice Pedagogy** 2 cr. hrs.  
Various methods and teaching techniques are analyzed, compared, and evaluated. Emphasis will be placed on advanced principles of vocal production, projection, and interpretation. Includes supervised practice teaching. Observation required. *One semester.*
- MU 333 Church and School Music Administration** 2 cr. hrs.  
Prerequisite: MU 222. This course is designed to equip the student with the knowledge and practical tools to administrate a church and school music program. Observation required. *One semester.*

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## PASTORAL THEOLOGY

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- PT 101 Foundations [Church Education]** 2 cr. hrs.  
A study of the foundational elements necessary for building a successful pastoral ministry. Topics covered include the call to the office of the pastor, the process of licensing and ordination, interviewing for a local church, and the origin and structure of SFWBC. *One semester.*
- PT 102 Personal Life and Family [Church Education]** 2 cr. hrs.  
A study of the qualities of personal life and family as a church leader. Topics covered include the pastor's home, the basics of Christian lifestyle, social graces, and pastoral ethics. *One semester.*
- PT 201 Youth Ministry [Church Education]** 2 cr. hrs.  
A study of officiating specific ministries to all ages of church youth. These ministries include the bus ministry, Sunday

school, children's church, junior church, and youth ministries. Emphasis is given to the student's ability to plan and to administer all aspects of youth work. *One semester.*

**PT 202 The Local Church [Church Education] 2 cr. hrs.**

Practical instruction and practice in officiating specific meetings important to church. Topics covered include the church business meeting, funerals, weddings, revivals, worship services, baptismal services, communion, and feet washing. *One semester.*

**PT 204 Discipleship Ministries 3 cr. hrs.**

In-depth analysis of key biblical themes of discipleship concentrating on the church's obedience to the Great Commission historically. *One semester.*

**PT 206, 207 Pastoral Practicum I, II 2 cr. hrs.**

This course is designed for second- and third-year ministerial students. It meets each week for one hour to hear men who are presently involved in the ministry. Specific topics will be addressed first-hand by men who have manifested a degree of expertise in those given areas of ministry. Youth ministry is one of the main emphases; however, other topics to be covered include but are not limited to church planting, taking churches to the next level of growth, youth ministry, children's ministry, bus ministry, church facilities, resolving conflicts, building a soul-winning church, preparing a church for revival, preaching revivals, Christian school ministry, organization, promotions, and church music. *Two semesters.*

**PT 221, 222 Church Internship I, II 4 cr. hrs.**

Designed for the Pastoral Theology student to work under the supervised leadership of a pastor during the summer months for at least ten weeks. PT 222 will be conducted during the semester with a local pastor. A student must be a rising Junior to enroll in PT 221. Exceptions to this may be made by the Bible/Pastoral Department Chair. Guidelines for the courses are such to involve the students in the ministry of the local church as much as possible so that they can learn while on the job. PT 221 is a prerequisite for PT 222. *One semester each.*

**PT 301 Church Law and Finances [Church Education] 2 cr. hrs.**

Emphasis is placed on pastoral students' understanding of how to prepare themselves for and how to analyze areas for which they will soon be responsible. Subjects covered are interviewing for a local church, evaluating a local church ministry, assessment and administration of local church

- finances, people management skills, and understanding church polity and Free Will Baptist structures. *One semester.*
- PT 302 Counseling [Church Education]** *2 cr. hrs.*  
An in-depth study of counseling theory and the establishment of a Biblical counseling method. Also covered is a pastor's understanding of the various types of church members, how to restore erring Christians, and how to deal with the pastoral stress that comes from the ministry to others. *One semester.*
- PT 304 Advanced Youth Ministries** *3 cr. hrs.*  
Prerequisite: PT201. An in-depth study of church-related ministry to children and teens. The needs of various age groups will be studied as well as specific programs that build a successful church ministry and a spiritual group of young people for Christ. Projects and practical learning opportunities will be incorporated into the course to provide the student with not only the theory of youth work but also some limited, hands-on experience. *One semester.*
- PT 311, 312 Homiletics I, II** *4 cr. hrs.*  
Instruction in the preparation and delivery of sermons. The second semester is spent in supervised preparation and delivery of sermons along with continued instruction in theory and methods. *Two semesters.*
- PT 401 Leadership [Church Education]** *2 cr. hrs.*  
A study of various areas in the pastoral field that will help the students complete their preparation for church ministry. Topics covered are strategies for beginning a church ministry, hiring and firing church staff, hospital visitation, pastoral preaching, the pastor's library, dealing with conflicts in the local church, and leaving a church as pastor. *One semester.*
- PT 411, 412 Homiletics III, IV** *4 cr. hrs.*  
Continued supervised preparation and delivery of sermons with emphasis on expository preaching. The first semester impresses upon the students the magnitude of their spiritual calling, highlighting the heart of preaching. The second semester equips the students with the tools to enhance their skills to the fullest potential, highlighting the art of pulpit ministry. *Two semesters.*

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## TEACHER EDUCATION

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- TE 201 The Exceptional Learner** *2 cr. hrs.*  
This course is an introduction to children with learning differences. The student will focus on the characteristics, causes, and learning problems of children with a variety of

- disabilities. The student will develop an understanding of the field of learning differences and develop general teaching strategies and approaches to use in helping students with learning differences. *One semester.*
- TE 202 Principles of Education** 2 cr. hrs.  
An introduction to the art and techniques of teaching as well as systems and philosophies of education. *One semester.*
- TE 203 Christian Philosophy of Education** 2 cr. hrs.  
A presentation of the objectives, curriculum, and methodology of Christian Education. Special attention is given to comparing and contrasting the philosophies of religious and secular education. *One semester.*
- TE 204 Educational Practicum** 2 cr. hrs.  
A course designed to give education majors practical experience in the Christian school ministry early in their educational training. Each student is assigned a minimum of 35 hours as an assistant or aide to a teacher. This must be completed by the end of the junior year. *One semester.*
- TE 206 Incorporating Technology into Teaching** 2 cr. hrs.  
This course provides practical guidelines for students to evaluate and incorporate various technologies into their curriculum, classroom, and communication strategies.
- TE 301 Teaching Science & Social Studies** 2 cr. hrs.  
A study of the ways and means of selecting and organizing methods of teaching science and social studies. *One semester.*
- TE 302 Materials and Methods** 3 cr. hrs.  
An in-depth study of the art and techniques of teaching. Such aids as audiovisuals will be covered. *One semester.*
- TE 303 Teaching Math in the Elementary School** 2 cr. hrs.  
A study of the ways and means of selecting and organizing methods for teaching math. *One semester.*
- TE 304 Child Development** 3 cr. hrs.  
A study of the psychological make-up of the child, giving particular attention to those factors that affect learning ability and behavior. *One semester.*
- TE 305 Teaching Health, Safety & P.E. in the Elementary School** 2 cr. hrs.  
Teaching methods and materials for the planning, evaluation, and practical application of health and safety principles pertaining to the elementary age comprise this study. The course includes instruction in the recognition of childhood diseases, health problems in the classroom, and playground safety. *One semester.*

- TE 306 Tests and Measurements** 3 cr. hrs.  
The study of the preparation and evaluation of tests as the measure of learning. Both standardized and teacher-prepared tests are presented. *One semester.*
- TE 307 Biblical Perspective of Worldviews** 3 cr. hrs.  
This course will guide the student to develop critical thinking skills by exploring contemporary issues through the context of biblical teaching. The student will be guided to develop the ability to present truth claims of the Christian faith in a rational and logical manner. *One semester.*
- TE 308 Teaching Bible** 2 cr. hrs.  
The objectives and methods of teaching the Bible to children as well as various materials available are presented. The student will be prepared to adapt Bible doctrines and values to the various age levels. *One semester.*
- TE 310 Educational Psychology** 3 cr. hrs.  
A study of the psychology of learning which the student is taught to apply to the teaching process. *One semester.*
- TE 401 Teaching Art and Music** 3 cr. hrs.  
This course is designed to acquaint the prospective student with the theories, methods, materials, and procedures necessary to teach classroom art and music. *One semester.*
- TE 402 Directed Teaching** 8 cr. hrs.  
Supervised practice teaching in a Christian school. This course lasts for eight weeks. Students are not allowed to work outside jobs during directed teaching. *One semester.*
- TE 403 Teaching Math in the Secondary School** 2 cr. hrs.  
This course surveys the scope and sequence of secondary mathematics and investigates various strategies necessary for effective teaching. *One semester.*
- TE 405 Teaching Reading and Literature** 3 cr. hrs.  
This course presents the student with an intense study of the phonetic approach to reading. Emphasis is given to memorization of the basic phonics charts and application to reading situations. A special section will provide a comprehensive review of grammar for the elementary classroom as well as an introduction to children's literature. *One semester.*
- TE 407 Teaching English in the Secondary School** 2 cr. hrs.  
A survey of the instructional strategies for teaching English in the secondary school. Scope, sequence, preparation of lesson plans, classroom observation, and practice teaching are involved. *One semester.*

**TE 408 Classroom Management** 3 cr. hrs.

A presentation of discipline methods, planning, structure, and philosophy. The practical methods and procedures for maintaining an ordered and effective classroom will be covered. This course is followed by directed student teaching. *Block course.\**

**TE 409 Principles of Christian School Administration** 2 cr. hrs.

A study of the practices and principles of Christian school administration. Areas covered in this course will include organization of the school program, administrative personnel relations, school finance, supervision of instruction, and church/school relations. *One semester.*

**TE 410 Counseling in Christian Schools** 2 cr. hrs.

An introduction to the duties of the counselor in the areas of spiritual, academic, and vocational guidance. Also, various administrative duties of the Christian school counselor will be discussed. *Block course.\**

*\*A block course is an intensive 7-week class taught in the same semester as TE 402 Directed Teaching.*

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## THEOLOGY AND LANGUAGES

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**EV 101 Personal Evangelism** 2 cr. hrs.

An introduction to the message and means of evangelism. The student is familiarized with the doctrines of salvation and biblical methods of soul-winning. Pertinent Scripture passages are memorized to enhance one's effectiveness in presenting the gospel. Special attention is given to the role of the Holy Spirit in salvation and evangelism. *One semester.*

**LA 311, 312 Greek I, II** 6 cr. hrs.

The fundamentals of New Testament Greek including vocabulary, conjugation, and some syntax. The student will be doing some translation in the book of I John by the end of the second semester. *Two semesters.*

**LA 411, 412 Greek III, IV** 6 cr. hrs.

Prerequisite: LA311, LA312. This course is designed to crystallize and solidify the basics taught in Beginning Greek with syntactical and exegetical studies. *Two semesters.*

**TH 331, 332 Systematic Theology I, II** 6 cr. hrs.

Prerequisite: EN 102. A systematic study of the major doctrines of the Christian faith including such subjects as God,

salvation, the church, the Scriptures, man, and angels. *Two semesters.*

**TH 431 Apologetics**

*3 cr. hrs.*

Prerequisites: TH331, TH332. This course presents a logical and biblical defense of the Christian religion. It deals with various modern philosophies and evolutionary attacks upon Christianity. *One semester.*

# **ADMINISTRATION, FACULTY, AND STAFF**

*See our website for updated information ([www.sfwbc.edu](http://www.sfwbc.edu)).*

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## **ADMINISTRATION**

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### **Nate Ange: President**

B.A., Free Will Baptist Bible College, Nashville, TN  
Associate Pastor, 10 years  
Full-time Evangelist, 3 years  
Homiletics Professor, 14 years  
Home Missionary, 2 years  
Pastor, 30 years

### **Dr. Daniel Baer: College Dean**

B.S., Ohio State University  
Free Will Baptist Bible College  
M.S., Pensacola Christian College  
M.S., Nova Southeastern University  
Ed.S., Nova Southeastern University  
Ph.D., Nova Southeastern University

### **Steve Berry: Director of Development and Donor Relations**

B.A., Southeastern Free Will Baptist College  
M.A., Johnson University (In Progress)

### **Tim Gaynor: Dean of Students**

B.A., Southeastern Free Will Baptist College  
M.A., Luther Rice University

### **Marc Holloman: Academic Dean, Registrar**

B.A., Southeastern Free Will Baptist College  
M.S., Bob Jones University

### **Daniel Osborne: Business Manager**

B.S., Bluefield College  
M.S., Virginia Tech

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## **FULL-TIME FACULTY**

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### **Austin Clark: *Chair of Bible Department, Bible, Languages***

B.A., Gateway Christian College



- M.T.S., Liberty University  
Ph.D., Liberty University (In Progress)
- Tim Gaynor: Bible**  
B.A., Southeastern Free Will Baptist College  
M.A., Luther Rice University
- Mark Going: Music**  
B.A., God's Bible School and College  
M.A., Pensacola Christian College
- Dr. Russ Moots: *Chair of Teacher Education Department,*  
Teacher Education**  
B.S., Bluffton College  
M.A., Louisiana Baptist University  
Ph.D., Louisiana Baptist University
- D. J. Pendley: English, Teacher Education**  
B.A., Pensacola Christian College  
M.A., Pensacola Christian College  
Ed.D., Pensacola Christian College (In Progress)

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## PART-TIME FACULTY

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- Dr. Daniel Baer: Business**  
B.S., Ohio State University  
Free Will Baptist Bible College  
M.S., Pensacola Christian College  
M.S., Nova Southeastern University  
Ed.S., Nova Southeastern University  
Ph.D., Nova Southeastern University
- Ben Falero: Math**  
B.A., Brooklyn College  
North Carolina State University  
Appalachian State University  
Indiana University  
M.S., College of Staten Island
- Marc Holloman: History, Science, Teacher Education**  
B.A., Southeastern Free Will Baptist College  
M.S., Bob Jones University
- Lorri Johnson: Ministry**  
B.S., Liberty University  
M.M., Pensacola Theological Seminary (In Progress)
- Dr. Wayne Johnson: Bible, Missions**  
B.S., Liberty University  
M.A., Liberty University  
M.Div., Liberty University

D.Min., Pensacola Theological Seminary  
**Jim Marcum: Pastoral Theology**  
B.A., Free Will Baptist Bible College  
M.M., Free Will Baptist Bible College  
**Tim McCreight: Bible**  
B.A., Southeastern Free Will Baptist College  
M.Min., The Crown College  
**Daniel Osborne: Business**  
B.S., Bluefield College  
M.A., Virginia Tech  
**Dr. Michael Paramore: Science, Teacher Education**  
B.S., Bob Jones University  
M.S. Ed., Bob Jones University  
Ed.D., Bob Jones University  
**Hemant Patel: Missions**  
B.A. Southeastern Free Will Baptist College  
**Catherine Pendley: English**  
B.S., Pensacola Christian College  
M.L.S., East Carolina University  
**Christian Powell: Homiletics**  
B.A., Southeastern Free Will Baptist College  
M.A., Pensacola Theological Seminary  
**Justin Smith: Bible**  
B.A., Southeastern Free Will Baptist College  
M.A., West Coast Baptist College

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## STAFF

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*See our website for updated information ([www.sfwbc.edu](http://www.sfwbc.edu)).*

**Debbie Baer:** Dorm Supervisor  
**Cindy Berry:** Bookstore Manager  
**Rachel Clark:** Dorm Supervisor  
**Ken Fisher:** Financial Aid Officer  
**Lynnette Gaynor:** Administrative Assistant  
**Keith Holmstrand:** Maintenance  
**Arron Howard:** Student Recruiter  
**Sarah Marcum:** Promotional Assistant, Dean of Women  
**Mike Morris:** Food Service Manager  
**Catherine Pendley:** Librarian  
**D. J. Pendley:** Dean of Men  
**Olivia Pierce:** Business Assistant

**DIRECTIONS TO**  
**SOUTHEASTERN FREE WILL BAPTIST**  
**COLLEGE**

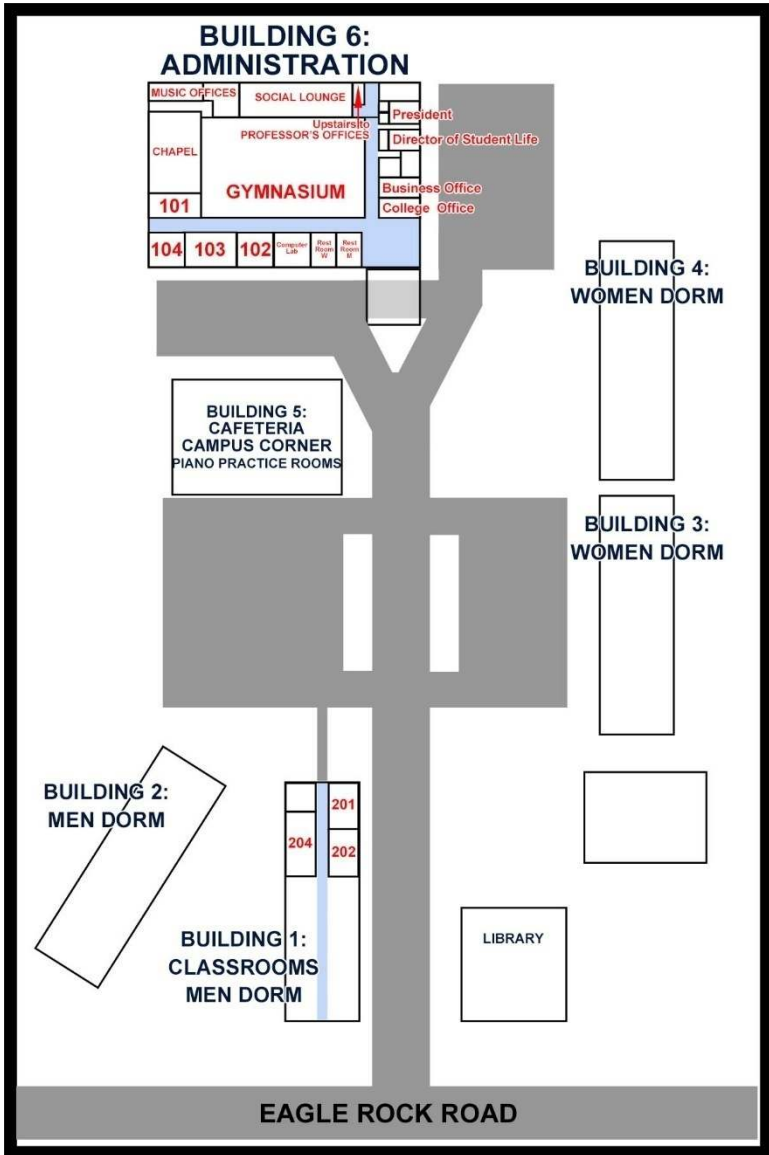
532 Eagle Rock Rd  
Wendell, NC 27591

***From I-95 traveling from Rocky Mount and all points north:***  
Take the US 64 exit at Rocky Mount; travel west on US 64 approximately 33 miles; and take the Rolesville exit. At the stop sign, turn left on Rolesville Road, go through the traffic light (crossing Business 64), and the College is on the right.

***From I-95 traveling from Fayetteville and all points south:***  
Take I-40 to Raleigh. Take exit 301 for US 64 East, and you will be on I-440 which encircles Raleigh. Take exit 14 from I-440 US 64/264/I-87 East (Rocky Mount). Travel east on US 64/264/I-87 approximately 12 miles and take exit 13 which is Business 64. Turn right on Business 64 and then right again on Eagle Rock Road. The College is on the right.

***From I-40 traveling from Durham and all points west:*** Take I-40 East towards Raleigh; stay on I-40 E/I-440E/US-64E. Take the US-64/I-440/Outer Beltline exit, exit number 301, on the left towards Rocky Mount. Take exit 301 for US 64 East, and you will be on I-440 which encircles Raleigh. Take exit 14 from I-440 US 64/264/I-87 East (Rocky Mount). Travel east on US 64/264/I-87 approximately 12 miles and take exit 13 which will be Business 64. Turn right on Business 64 and then right again on Eagle Rock Road. The College is on the right.

# CAMPUS MAP



# 2020-2021 CALENDAR

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## FALL 2020

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### August

10-11	Faculty In-Service
12-14	Student Leader Summit
12-14	New Student Pre-Orientation (Optional)
17	New Students Arrive
	Returning Students Arrive
	Pizza and Fun
18	Registration
	Stand and Shout—7:00 p.m.
19	Classes Begin
24	Rush Week
28	Last Day to Add a Class
28	Rush Night

### September

3	Heritage Day
7	Labor Day—School Picnic— <i>No School</i>
11	Last Day to Drop a Class
14-16	Campus Revival— <i>Regular Class Schedule</i>
19	Amusement Park Trip
26	Kids Fest

### October

6	Golf Tournament— <i>No School</i>
9	Mid-Term Exams End
13-15	Harvest Missions Revival— <i>Regular Class Schedule</i>
16-17	Missions Retreat— <i>No School</i>
29-31	All-Access Days

### November

2-3	Board Meeting
19-21	Basketball Tournament— <i>Regular Class Schedule</i>
25-30	Thanksgiving Holiday

### December

1	Classes Resume
8-11	Final Exams
9	On-Campus Christmas Party

14-1/4 Christmas Holiday

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## SPRING 2021

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### January

4 Students Return  
5 Registration  
6 Classes Begin  
15 Last Day to Add a Class  
14-16 Grad Days  
28 Last Day to Drop a Class  
29 Ski Trip—*No School*

### February

2 Principal's Conference  
26 Mid-Term Exams End

### March

1-8 Spring Break  
9 Classes Resume  
18-20 All-Access Days

### April

12-13 Spring Conference—*No School*  
14 *No School*  
14 Board Meeting  
15 Classes Resume  
  
30 Spring Banquet

### May

3-6 Final Exams  
7 Graduation

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## SUMMER 2021

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### May

9 Classes Begin  
18 Last Day to Add a Class

### June

1 Last Day to Drop a Class

### August

22 Classes End